



**Argyll and Bute Council**  
**Comhairle Earra-Ghàidheal Agus Bhòid**

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*14 June 2018*

**NOTICE OF MEETING**

A meeting of the **HELENSBURGH & LOMOND AREA COMMITTEE** will be held in the **MARRIAGE ROOM, HELENSBURGH & LOMOND CIVIC CENTRE** on **THURSDAY, 21 JUNE 2018** at **9:30 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director of Customer Services

**BUSINESS**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
  - (a) Helensburgh and Lomond Area Committee - 22nd March 2018 (Pages 5 - 8)
- 4. PUBLIC QUESTION TIME**
- 5. POLICE SCOTLAND**

Update by Allan Kirk, Police Scotland
- 6. FASLANE NAVY BASE AND THE LOCAL COMMUNITY**

Presentation by Commander J K Hayle, MA Royal Navy
- 7. MARITIME CHANGE - SCOTTISH ENTERPRISE ECONOMIC OPPORTUNITY STUDY** (Pages 9 - 14)

Report by Development Officer
- 8. ECONOMIC DEVELOPMENT FOCUS OF WORK - ARROCHAR** (Pages 15 - 18)

Report by Development Officer

**9. HELENSBURGH OUTDOOR MUSEUM - ARTS STRATEGY FUND INITIAL APPLICATIONS** (Pages 19 - 36)

Report by Development Officer

**10. AREA SCORECARD FQ4 2017-18** (Pages 37 - 54)

Report by Performance Manager and Improvement Officer

**11. MONITORING OF SUPPORTING COMMUNITIES FUNDING 2017/18** (Pages 55 - 58)

Report by Community Development Officer

**12. PRIMARY SCHOOL REPORT** (Pages 59 - 80)

Report by Head of Education

**13. HOMELESSNESS IN HELENSBURGH & LOMOND** (Pages 81 - 90)

Report by Team Leader – West

**14. FESTIVE LIGHTING FUNDING REQUEST AND UPDATE**

Report by Project Manager – Transformation (to follow)

**15. APPOINTMENT TO OUTSIDE ORGANISATIONS** (Pages 91 - 94)

Report by Area Committee Manager

**16. REQUEST FOR FINANCIAL ASSISTANCE HELENSBURGH AND DISTRICT TWINNING ASSOCIATION** (Pages 95 - 100)

Report by Area Committee Manager

**17. HELENSBURGH WATERFRONT DEVELOPMENT**

Report by Regeneration Project Manager (to follow)

**18. HELENSBURGH TO CARDROSS, AND DUMBARTON CYCLEWAY**

(a) Report by Strategic Transportation Officer (Pages 101 - 108)

(b) Appendix 1 - Programme of Works (Pages 109 - 110)

**E1** (c) Appendix 2 (Pages 111 - 116)

**REPORTS FOR NOTING**

**19. MAKING PLACES HELENSBURGH** (Pages 117 - 124)

Report by Development Officer

**20. PROPERTY UPDATE**

Report by Property Development Manager (to follow)

**21. H&L WORKPLAN** (Pages 125 - 128)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

- E1 Paragraph 6** Information relating to the financial or business affairs of any particular person (other than the authority); and
- E1 Paragraph 13** Information which, if disclosed to the public, would reveal that the authority proposes-
- (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.

## **Helensburgh & Lomond Area Committee**

Councillor Lorna Douglas	Councillor George Freeman
Councillor Graham Hardie	Councillor David Kinniburgh
Councillor Barbara Morgan (Vice-Chair)	
Councillor Aileen Morton	Councillor Ellen Morton (Chair)
Councillor Gary Mulvaney	Councillor Iain Paterson
Councillor Richard Trail	
Shona Barton, Area Committee Manager (Clerk)	

Contact: Danielle Finlay, Senior Committee Assistant - 01436657646

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**MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held in the  
MARRIAGE ROOM, HELENSBURGH & LOMOND CIVIC CENTRE  
on THURSDAY, 22 MARCH 2018**

**Present:** Councillor Ellen Morton (Chair)

Councillor Aileen Morton	Councillor Lorna Douglas
Councillor David Kinniburgh	Councillor Gary Mulvaney
Councillor George Freeman	Councillor Richard Trail
Councillor Barbara Morgan	Councillor Iain S Paterson
Councillor Graham A Hardie	

**Attending:** Shona Barton, Area Committee Manager  
Andrew Collins, Helensburgh Regeneration Project Manager  
Melissa Simpson, Hermitage Park Manager  
Ross McLaughlin, Property Development Manager  
Arlene Cullum, Senior Development Officer  
Kirsty Moyes, Community Development Officer  
Mhairi Gardiner, Development Officer

**1. APOLOGIES**

There were no apologies for absence intimated.

**2. DECLARATIONS OF INTEREST**

Councillor Paterson declared a non-financial interest in relation to the Supporting Communities Fund applications received from Arrochar and Tarbet Community Development Trust because his wife is a member, he left the room and took no part in the discussion of this item which is dealt with at Item 6 of this Minute.

**3. MINUTES**

The Minute of the Helensburgh and Lomond Area Committee meeting held on 21<sup>st</sup> December 2018 was approved as a correct record.

**4. PUBLIC QUESTION TIME**

Mr John Black asked the Committee the following questions:-

1. Has Councillor Gary Mulvaney resigned from the Council. The Chair confirmed he had not resigned.
2. When will the current design for the Pierhead Project be thrown in the bin? The Chair confirmed there are no plans to throw this project in the bin. She advised at the end of the consultation there will be a review of the current plan prior to it being submitted as a planning application.

3. When will the taxi rank on East Princes Street be moved to the station entrance where it should have been all along? The Chair advised she had no knowledge of any plans to move the current location of the taxi rank.
4. What are the prospects for renovation of the skating pond? The Chair confirmed she had no information on this.
5. When will car access at the front of Tesco be restored? The Chair confirmed she had no information on this.
6. Why do we need double yellow lines at the Nippy Sweetie? The Chair asked Mr Black to contact Police Scotland or the Council's Road Officers.
7. Why is Rossdhu Drive not a designated dog walking area? The Chair confirmed she had no information on this.
8. When are the other members of this Committee going to resign? The Chair confirmed that no members intended to resign.

## **5. PERFORMANCE REVIEW - AREA SCORECARD**

The Committee considered the Area Scorecard for financial quarter 3 of 2017-2018.

### **Decision**

The Area Committee:

1. Noted the performance presented in the report and supporting commentary; and
2. Noted that work is ongoing in relation to the layout and format of the Scorecard.

(Ref: Report by Performance and Improvement Officer dated 22<sup>nd</sup> March 2018, submitted).

Councillor Paterson left the meeting during discussion of the application that he had declared an interest in.

## **6. SUPPORTING COMMUNITIES FUND**

The Committee gave consideration to a report recommending the projects that are to be put forward for a public vote for the award of the Supporting Communities Fund in the Helensburgh and Lomond area for 2018/2019.

### **Decision**

The Area Committee agreed that the 21 projects listed in the appendix at table 1 progress to the public vote.

(Ref: Report by Community Planning Manager, dated 26<sup>th</sup> February 2018, submitted).

## **7. HELENSBURGH WATERFRONT DEVELOPMENT**

A report providing the Area Committee with a progress update on the delivery of the Helensburgh Waterfront Development Project, including feedback from the preliminary engagement through Focus and Drop-In Sessions, and the Pre-Application Consultation (PAC) which commenced on Monday 26<sup>th</sup> February, was considered.

### **Decision**

The Area Committee:-

1. Noted the updated position in implementing the Stakeholder and Community Engagement Strategy; and
2. Agreed to hold a Special Helensburgh and Lomond Area Committee on Wednesday 30<sup>th</sup> May 2018.

(Ref: Report by Helensburgh Regeneration Project Manager dated 13<sup>th</sup> March 2018, submitted).

## **8. HERMITAGE PARK UPDATE**

The Area Committee considered a report which provided an update on the current delivery phase of Hermitage Park.

### **Decision**

The Area Committee:-

1. Noted the contents of the report;
2. Agreed in principle that the lease for the pavilion is progressed and advertised, and that the responsibility to award is delegated to the Executive Director of Customer Services;
3. Noted the launch date of Hermitage Park, autumn 2018, subject to capital works completing; and
4. Congratulated Officers and Community Groups involved in delivering the project.

(Ref: Report by Hermitage Park Development Officer dated 22<sup>nd</sup> March 2018, submitted).

## **9. HELENSBURGH OUTDOOR DESIGN PANEL - ARTS AND STRATEGY FUND**

The Area Committee considered a report which provided detail on the proposed Terms of Reference, relative to the Helensburgh Outdoor Museum Design Panel.

### **Decision**

The Area Committee:-

1. Approved the proposed Terms of Reference for the Helensburgh Outdoor Museum Design Panel; and
2. Noted the proposed financial arrangements.

(Ref: Report by Helensburgh and Lomond Development Officer dated 22<sup>nd</sup> March 2018, submitted).

## **10. PROPERTY UPDATE**

The Area Committee considered a report which provided an update on the development and sale of properties in the Helensburgh and Lomond area.

### **Decision**

The Area Committee noted the position as outlined in respect of the various properties.

(Ref: Report by Property Development Manager dated 6<sup>th</sup> March 2018, submitted).

## **11. H&L AREA COMMITTEE DATES**

The Committee considered a report which outlined scheduled meetings in the Helensburgh and Lomond area from August 2018 to July 2019.

### **Decision**

The Area Committee agreed the cycle of H&L Area Committees for 2018/19 as follows:-

- Thursday 20<sup>th</sup> September 2018 at 9:30am in the Marriage Room, H&L Civic Centre
- Thursday 20<sup>th</sup> December 2018 at 9:30am in the Marriage Room, H&L Civic Centre
- Thursday 21<sup>st</sup> March 2019 at 9:30am in the Marriage Room, H&L Civic Centre
- Thursday 20<sup>th</sup> June 2019 at 9:30am in the Marriage Room, H&L Civic Centre

(Ref: Report by Area Committee Manager dated 20<sup>th</sup> January 2018, submitted)

## **12. H&L AREA COMMITTEE WORKPLAN - REPORT FOR NOTING**

The Committee considered the Helensburgh and Lomond Workplan for March 2018.

### **Decision**

The Area Committee noted the Workplan.

(Ref: Helensburgh & Lomond Workplan dated 22<sup>nd</sup> March 2018, submitted).



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**ARGYLL AND BUTE COUNCIL****Helensburgh & Lomond Area  
Committee****Development and Infrastructure  
Services****21 June 2018**

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**Maritime Change – Scottish Enterprise Economic Opportunity Study**

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**1. EXECUTIVE SUMMARY**

- 1.1 The purpose of this report is to provide members with an update on the Maritime Change Economic Opportunity Study, which is currently being delivered in collaboration with Scottish Enterprise.
- 1.2 Maritime Change is a Ministry of Defence (MoD) programme of delivery, which will see HMNB Clyde designated as the “UK Submarine Centre of Specialisation”, with all UK submarine operations delivered from the Clyde by 2020. All submarine training will also be conducted from HMNB Clyde. In order to achieve this a significant infrastructure programme, valued at £1.3Bn will be delivered over coming years.
- 1.3 The impact of an increase in personnel, combined with potential development opportunity related to supply chain presents significant potential for improved economic and social benefits for Helensburgh and Lomond and wider Argyll and Bute.
- 1.4 The Royal Navy, Argyll and Bute Council, and Scottish Enterprise are committed to working in partnership with others to maximise the benefit potential of Maritime Change, and to achieve this through a Strategic Development and Delivery Framework (SDDF). At its meeting of 6 December 2017, the SDDF Board agreed to the delivery of a piece of work, under the Economy and Regeneration workstream, that would seek to capture baseline data on business supply chain to better understand the opportunities, and to also consider complementary activity that has the potential to boost employment opportunity and to grow the area’s economy.
- 1.5 In recognition that initial evidence gathering and analysis is required to define such economic opportunity, Scottish Enterprise have committed to funding the study and work is on-going to deliver an outcome of informative and meaningful data.

**2. RECOMMENDATIONS**

It is recommended that the Helensburgh and Lomond Area Committee members:

- 2.1 Consider the contents of this report and agree that a further report will be brought back later in the year.

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh & Lomond Area  
Committee**

**Development and Infrastructure  
Services**

**21 June 2018**

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**Maritime Change – Scottish Enterprise Economic Opportunity Study**

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**3. INTRODUCTION**

- 3.1 The purpose of this report is to provide an update to members on the Maritime Change Economic Opportunity Study, which is currently being delivered in collaboration with Scottish Enterprise.
- 3.2 HM Naval Base Clyde is the Royal Navy's main presence in Scotland. It has been home to the core of the UK Submarine Service for many years. Currently six submarines and eight crews are based at HMNB Clyde, together with a range of military, engineering and logistical support.
- 3.3 HMNB Clyde supports 3,400 military personnel at present and a similar number of civilian contract staff, largely employed by the Navy's main contractors, including Babcock Maritime, Lockheed Martin, and Serco.
- 3.4 HMNB Clyde has been designated to become the "UK Submarine Centre of Specialisation", with all UK submarine operations to be delivered from the Clyde by 2020. All submarine training will also move to HMNB Clyde. In order to achieve this, a significant infrastructure programme, valued at £1.3Bn, will be delivered over a number of years. This programme of activity is referred to as the Maritime Change Programme.
- 3.5 Maritime Change offers significant potential for economic and social benefits to the local area of Helensburgh and Lomond and beyond in Argyll and Bute.
- 3.6 Discussions held between Argyll and Bute Council, Scottish Enterprise, Ministry of Defence and Babcock International Group demonstrate a common desire and willingness to explore opportunities to progress key actions arising from the Economy and Regeneration workstream of the Strategic Development and Delivery Framework (SDDF).
- 3.7 In recognition of the need for initial evidence gathering and analysis to define the potential, Scottish Enterprise has committed to funding an Economic Opportunity Study, work on which is ongoing and due for completion by autumn.

**4. RECOMMENDATIONS**

It is recommended that the Helensburgh and Lomond Area Committee members:

- 4.1 Consider the contents of this report and agree that a further report will be brought back later in the year.

## **5. DETAIL**

- 5.1 Not only will the development of the “UK Submarine Centre of Specialisation” and expansion of operations at HMNB Clyde offer significant potential for improved economic and social benefits, the changes will also provide greater employment stability for Royal Navy submariners who will now principally conduct their full careers from HMNB Clyde.
- 5.2 In recognition of the need to maximise the economic benefit from Maritime Change, a Memorandum of Understanding was signed between the Secretary of State for Scotland and the Chair of the Argyll and Bute Community Planning Partnership on 27 February 2017. From this, a working group has been formed, which will see signatories work in partnership to deliver infrastructure and opportunities for Navy families and local people to live, work and prosper together.
- 5.3 The working group has been formed under the Strategic Delivery and Development Framework (SDDF). At its meeting of 6 December 2017, the SDDF Board agreed to deliver a piece of work, under its Economy and Regeneration workstream, for a research programme to define the economic opportunity in greater detail that can be secured to the local area.
- 5.4 The Economic Opportunity Study will be funded by Scottish Enterprise and seeks to capture baseline data on business supply chains, look to better understand the opportunities around new investment and infrastructure needs, as well as considering complementary activity that has the potential to boost employment opportunity and to grow the area’s economy.
- 5.5 This study will therefore map out a baseline understanding across four research themes, each of which will be led by the following partner organisations;
  1. Employment – HMNB Clyde
  2. Skills – Skills Development Scotland
  3. Infrastructure – Economic Development, Argyll and Bute Council
  4. Supplier Opportunities – Scottish Enterprise
- 5.6 The study is ongoing and the results from which will be used to underpin decision-making for the wider SDDF programme and inform potential developments and external funding opportunities.
- 5.7 It is anticipated this study will take four months to complete and will be complete by autumn. A further update will be provided to Helensburgh and Lomond Area Committee on its conclusion.

## 6. CONCLUSION

- 6.1. Along with SDDF Board partners, Argyll and Bute Council and Scottish Enterprise are seeking to maximise the local and national economic benefits of the Maritime Change Programme and are working to deliver research that will define the economic opportunity in greater detail, the results from which will be used to underpin decision-making for the wider SDDF programme.

## 7. IMPLICATIONS

- 7.1. **Policy:** The delivery of this project fits with the Council's Corporate Plan and the objectives of the Outcome Improvement Plan, as well as the outcomes of the Helensburgh and Lomond EDAP. The work also meets the delivery objectives of the Strategic Delivery and Development Framework Board.
- 7.2. **Financial:** None, as the study is being fully funded by Scottish Enterprise
- 7.3. **Legal:** None
- 7.4. **HR:** Officers will co-ordinate and contribute to the study
- 7.5. **Equalities:** None
- 7.6. **Risk:** None
- 7.7. **Customer Service:** None

**Executive Director of Development and Infrastructure Services, Pippa Milne**

**Policy Lead, Sustainable Economic Growth, Councillor Aileen Morton**

9 May 2018

**For further information contact:** Mhairi Gardiner, Helensburgh and Lomond Development Officer, Transformation Projects and Regeneration Tel: 01436 658 817

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh & Lomond Area  
Committee**

**Development and Infrastructure  
Services**

**21 June 2018**

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**Economic Development Focus of Work - Arrochar**

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**1. EXECUTIVE SUMMARY**

- 1.1 The purpose of this report is to ask that members endorse a continued focussed approach to economic development activity in Arrochar.
- 1.2 Projects and regeneration development officers have been working with the Arrochar community over the past eighteen months on two discreet projects: a viewpoint feasibility study and the exploration of long-term solutions to the challenge of waterborne litter. As the proposed viewpoint is fully costed and work in relation to waterborne litter has passed to Marine Scotland, there is now opportunity to support a third community ambition and to add this to work plans.
- 1.3 Discussions with the owner of the Ben Arthur resort development site and potential developers have taken place to consider ways of addressing the issues of dereliction, with a view to finding a productive economic function for the site given its prominent location on the A83. The complex site has a number of constraints to overcome and a multi-agency response is required to bring forward a positive solution that addresses the environmental dereliction and has the potential to provide a source of employment for the area. It is therefore considered that a focused economic development response is required to be taken in collaboration with colleagues from the National Park Authority and for the stimulating progress on the Ben Arthur resort site to be added to work plans.
- 1.4 In addition to working with the NPA, it is also proposed to work with wider partners through the Arrochar, Tarbet and Ardlui Community Council Forum.
- 1.5 The work aligns to outcome 2 of the Outcome Improvement Plan (OIP) 2013 – 2023 which relates to supporting sustainable growth, and to the investment in infrastructure section of the EDAP.

**2. RECOMMENDATIONS**

It is recommended that Helensburgh and Lomond Area Committee members:

- 2.1 Endorse work towards unlocking the development potential of Ben Arthur resort as the area of focus for projects and regeneration team activity in Arrochar.

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh & Lomond Area  
Committee**

**Development and Infrastructure  
Services**

**21 June 2018**

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**Economic Development Focus of Work - Arrochar**

---

**3. INTRODUCTION**

- 3.1 The purpose of this report is to ask that members endorse a continued focussed approach to economic development activity in Arrochar.
- 3.2 A focussed approach has been found to be the most time and resource efficient method of supporting communities realise their ambitions within an economic regeneration context. This method of working has successfully been applied to Arrochar over the past eighteen months in relation to two discreet projects, which are summarised in paragraphs 5.1 to 5.4.
- 3.3 These items of work have reached their conclusion from an economic development perspective, which now provides the opportunity for projects and regeneration development officer resource to respond to a longer-term third partnership ambition, and for this to be included in work plans as the specific area of focus going forward.
- 3.3 The redevelopment of the derelict former Royal Navy torpedo factory is a shared ambition of the partners represented on the Arrochar, Tarbet and Ardlui Community Council Forum (ATA Forum). Organisations represented at the ATA Forum include the community council, the Arrochar and Tarbet Community Development Trust, Marine Scotland, Argyll and Bute Council and the Loch Lomond and the Trossachs National Park Authority (NPA). The site is currently a standing item on the agenda, and on which a representative from the National Park Authority regularly reports.
- 3.4 The potential scale of redevelopment is such that it would have a substantial impact on the economic growth potential of the area if progress were to be made to unlock the development potential of the site. It is therefore proposed to combine efforts with the NPA to work in collaboration with a view to stimulating interest in the site.
- 3.6 Activity would align to outcome 2 of the Outcome Improvement Plan (OIP) 2013 – 2023, which relates to supporting sustainable growth, and would meet the Economic Development Action Plan (EDAP) outcome, ‘capital investment has successfully regenerated Helensburgh and Lomond in a manner that optimises sustainable economic growth’. The site is also recognised as an area for visitor experience within the NPA’s Local Development Plan (VE1).



#### **4. RECOMMENDATIONS**

It is recommended that Helensburgh and Lomond Area Committee members:

- 4.1 Endorse work towards unlocking the development potential of Ben Arthur resort as the area of focus for projects and regeneration team activity in Arrochar

#### **5. DETAIL**

- 5.1 Over the past eighteen months work has been undertaken on two projects to support the ambitions of the Arrochar, Tarbet and Ardlui Community Council Forum (ATA Forum). The projects sought to raise the profile of the effects of waterborne litter on the Arrochar shoreline and to consider the area at the junction of the A814 and A83 for a viewpoint.
- 5.2 Marine Scotland has since been awarded £0.5m from Scottish Government to look at ways of addressing waterborne litter and as such this standing item has passed to representatives from Marine Scotland to progress.
- 5.3 A feasibility study was jointly commissioned between Argyll and Bute Council and the Loch Lomond and the Trossachs National Park Authority (NPA) to explore the possibility of a viewpoint at the prominent junction. The study included technical and community input and resulted in mixed responses, with notable concerns raised over siting, design, height, parking and access.
- 5.4 The ATA Forum has since requested that the study be repeated at the same junction to explore new design options. However, this is not considered to be a practical response given the concerns over siting and parking. A viewpoint that was positioned in an alternative welcoming, safe and connected location could however be explored through an improvement and development plan, which the Development Trust are looking to progress. There may also be a role for economic development officers to assist with this as the plan is developed.
- 5.5 The site of the former Royal Navy torpedo factory is also included as a standing item at the ATA Forum under the heading 'Ben Arthur resort', which references the name associated with the proposal for a hotel, timeshare, marina and housing development on the site, the planning permission for which has now lapsed. The standing item is reported on by a representative from NPA. To date, discussion has been mainly in relation to the unkempt nature of the derelict site and the attempts to curb fly tipping and antisocial behaviour. There is therefore significant need to make a concerted effort to try and stimulate the redevelopment potential of the site, with a longer term view to seeing the area improved and the wider economic growth potential boosted.
- 5.6 Discussions with the owner of the Ben Arthur development site and potential developers have taken place to consider ways of addressing the issues of dereliction, with a view to finding a productive economic function for the site

given its prominent location on the A83. The complex site has a number of constraints to overcome and a multi-agency response will be required to bring forward a positive solution that addresses the environmental dereliction and has the potential to provide a source of employment for the area.

- 5.7 Through adopting a collaborative approach, this specific area of work is considered to be the area of Arrochar at this point in time where projects and regeneration development officer resource would most usefully be directed.

## **6. CONCLUSION**

- 6.1 The addition of the Ben Arthur resort site to economic development work plans will ensure a concentrated and collaborative effort can be taken with a view to unlocking the potential of the site, which is recognised as an area for visitor experience within the NPA's Local Development Plan and which has the significant potential to support economic growth in the Arrochar area over the longer-term.

## **7. IMPLICATIONS**

- 7.1. **Policy:** Work aligns to the Outcome Improvement Plan and Economic Development Action Plan, as well as the National Park Authority's Local Development Plan.
- 7.2. **Financial:** None
- 7.3. **Legal:** None
- 7.4. **HR:** None
- 7.5. **Equalities:** None
- 7.6. **Risk:** None
- 7.7. **Customer Service:** None

**Executive Director of Development and Infrastructure Services:** Pippa Milne  
**Policy Lead:** Cllr Aileen Morton

**For further information contact:** Lorna Pearce, Senior Development Officer (East), Transformation Projects and Regeneration Team, 01700 501 374

June 2018

## **APPENDICES**

None

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**ARGYLL AND BUTE COUNCIL****Helensburgh & Lomond Area  
Committee****Development and Infrastructure  
Services****21<sup>st</sup> June 2018**

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**Helensburgh Outdoor Museum – Arts Strategy Fund Initial Applications**

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**1. EXECUTIVE SUMMARY**

1.1 The purpose of this report is to ask that members agree to the offer of grant in support of the first application to the Outdoor Museum Arts Fund and to also request that members agree to open the fund to a second round of applications in 2018.

1.2 At its meeting on 13 December 2016, the Committee agreed to allocate £55,500 from CHORD Surplus Funds for the continuation of the Outdoor Museum, subsequent to which a Design Panel has been constituted with the remit of assessing applications and making considered recommendations to Area Committee for approval.

1.3 Applications were invited to the Arts Strategy Fund between January and March 2018 and were assessed by the dedicated Design Panel on 22-March 2018. This paper therefore seeks to provide recommendations from the Design Panel for Area Committee's consideration and determination.

1.4 Three applications were received, two of which were deemed to meet the criteria and be of sufficient quality to be recommended for approval. Following the withdrawal of one of the applications only one application is being recommended for approval in this round. It is the purpose of this report therefore to also request that members agree to open the fund to a second round of applications between June and September 2018.

**2. RECOMMENDATIONS**

It is recommended that the Helensburgh and Lomond members:

2.1 Approve Application 3 – Gareloch One Design Class Association

2.2 Agree to open the fund to a second round of applications in 2018.

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh & Lomond Area  
Committee**

**Development and Infrastructure  
Services**

**21<sup>st</sup> June 2018**

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**Helensburgh Outdoor Museum – Arts Strategy Fund Initial Applications**

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**3. INTRODUCTION**

3.1 The purpose of this report is to ask that members agree to the offer of grant in support of the first application to the Outdoor Museum Arts Fund and to also request that members agree to open the fund to a second round of applications in 2018.

3.2 At its meeting on 13 December 2016, the Committee agreed to allocate £55,500 from CHORD Surplus Funds for the continuation of the award winning Outdoor Museum.

3.3 Applications were invited to the Arts Strategy Fund between January and March 2018 and were assessed by the dedicated Design Panel on 22-March 2018. This paper therefore seeks to provide recommendations that have come from the Design Panel for Area Committee's consideration and determination.

**4. RECOMMENDATIONS**

It is recommended that the Helensburgh and Lomond members:

4.1 Approve Application 3 – Gareloch One Design Class Association

4.2 Agree to open the fund to a second round of applications in 2018.

**5. DETAIL**

5.1. Helensburgh's award winning Outdoor Museum displays a collection of treasured objects brought forward by local residents / organisations in the town to depict stories of local, national and international significance, and makes them available to the people of Helensburgh, Scotland and beyond. The Museum has been very well received by the local community, visitors to the town, and by the arts, heritage and culture bodies in Scotland and further afield.

5.2. The Area Committee has set aside £55,500 to expand Helensburgh's Outdoor Museum and requested that officers bring forward a strategy to incorporate detail on the creation, operation and management of the Fund over its delivery period.

5.3. A Design Panel was subsequently established and convened on 29-Sept 2017, which includes representatives from Helensburgh Community Council, Rhu and Shandon Community Council, the Arts Society Lomond, elected members and members of the public.

5.4. The Design Panel invited applications to the Outdoor Museum Arts Strategy Fund between January and March 2018. Three applications were received which were assessed and scored by the Design Panel using the criteria detailed in the Arts Strategy, approved at 21-Dec 2017 Helensburgh and Lomond Area Committee.

5.5. Of the three applications, one is recommended for approval, one has been withdrawn and the other did not have enough detail to pass the criteria required. The application being recommended for approval, is Application 3 – Gareloch One Design Class Association.

5.6. Application 3 was submitted by the Gareloch One Design Class Association, a subsidiary of Royal Northern and Clyde Yacht Club. The proposal comprises a bronze half-model of a Gareloch One Design. It is proposed to locate the model on plinth NC10, an angled plinth type 'E1' to the north side of West Princes Street.

5.7. The applicant advises the proposal is designed as a no-maintenance structure being fabricated from proven marine-grade bronze which will avoid algae fouling on wet surfaces.

5.8. Appendix 1 provides further detail of this application, including the full text to be engraved on the plinth. Appendix 2 provides detail on the location of the proposed plinth.

5.9. It is recommended the £600 requested in respect of Application 3 is approved. Of a total cost of £1,920, the applicant would provide the remaining 69% match funding.

5.10. As it was agreed at the Helensburgh and Lomond Area Committee of 11-April-2017 to allow up to £15,000 to be awarded each calendar year and as the applications recommended for approval currently represent £600, members are also requested to give consideration to re-opening the fund to applications for a second round between June and September of this year.

## **6. CONCLUSION**

6.1. The Outdoor Museum has been well received both locally and nationally as is evidenced by the numerous award nominations. Approval of the recommended application would allow for the continuation of this arts/culture asset. Advertising a second round would also serve to add value to this.

## **7. IMPLICATIONS**

7.1. **Policy:** The delivery of this project fits with the Council's Corporate Plan, Local Outcome Improvement Plan and approved Development Plan key actions and policy for safeguarding our built heritage and town centre regeneration.

7.2. **Financial:** The Area Committee has set aside £55,500 from the CHORD Surplus Funds for the future enhancement of the Outdoor Museum

7.3. **Legal:** None

7.4. **HR:** None – the Fund will be managed by the Economic Development Officer, who will provide updates to the Area Committee.

7.5. **Equalities:** None

7.6. **Risk:** None

7.7. **Customer Service:** None

**Executive Director of Development and Infrastructure Services, Pippa Milne**

**For further information contact:** Mhairi Gardiner, Helensburgh and Lomond Development Officer, Transformation Projects and Regeneration Tel: 01436 658 817

## **APPENDICES**

Appendix 1: Application 3 – Gareloch One Design Class Association  
Appendix 2: Bollard Survey

**Gardiner, Mhairi**

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**Subject:** FW: Form submission from: Outdoor Museum Grant Application  
**Attachments:** figure1\_half-model-plinth.jpg; figure2\_half-model\_example.jpg; figure3\_preferred-plinth\_1.jpg; figure3\_preferred-plinth\_2.jpg

Submitted on Wednesday, 7 March, 2018 - 14:05 Submitted by anonymous user: 10.22.2.55 Submitted values are:

==1. Tell us about you/your organisation==  
Name of organisation: Gareloch One Design Class Association

2. If you are a branch of a larger organisation or a member of an umbrella body, please tell us which one.: Royal Northern & Clyde Yacht Club

==3. What is the legal status of your organisation?==  
Charity No:  
Company No:

==Page 2==

==Your Application==  
6. Please indicate which type of application you are submitting:  
Type 2 Total Costs (maximum £3000)

7. What value of grant are you requesting (£)? 600

8. What percentage of the total project costs (including VAT) does this represent? 31%

9. Please provide details of the sources of match funding.:  
The Gareloch One Design Class Association has recently concluded a three year major restoration of one of our boats which has been well covered in the Helensburgh Advertiser as well as in local and national sailing journals.

[http://www.helensburghadvertiser.co.uk/news/15422892.All\\_hands\\_on\\_deck\\_for\\_relaunch\\_of\\_historic\\_\\_\\_39\\_Gareloch\\_\\_\\_39\\_yacht/](http://www.helensburghadvertiser.co.uk/news/15422892.All_hands_on_deck_for_relaunch_of_historic___39_Gareloch___39_yacht/)

It was during the restoration that the idea was born to celebrate the re-addition of the final missing boat with a contribution to the Helensburgh Outdoor Museum. During the restoration process we have been able to develop a close relationship with a foundry making bespoke bronze and brass casts for boats fittings. Based on this relation with the foundry we will be able to provide the main artwork – a bronze cast half-model of a Gareloch One Design – at a cost that we can fund from the sale of the restored boat.

These funds are also sufficient to cover the design of the artwork and the mounting on the plinth.

==Page 3==

==The Artwork==  
10. What is the proposed artwork?  
Utilising one of the plinths with a top angled at 45 deg we envisage a bronze cast “half-model” of a Gareloch One Design Yacht on the display side of the plinth (Figure 1).

Half models are a very traditional feature of British boat building and have been used for centuries by builders to give their customers an idea of a proposed vessel. With the advent of pleasure sailing half models became coveted trophies (Figure 2) and treasured memorabilia of famous yachts. By now mounted half-models - very much like paintings or wall hangings - are traded as decorative art work in antiques shops or galleries.

The material shall be aluminium bronze as used in fitting for yachts and commercial vessels. The material displays excellent durability and shows a most pleasing weathering with a slight darkening over passing years yet with good resistance against uneven discolorations. Furthermore aluminium bronze is resistance against spillages from acidic soft drinks or food spillage and shows does not provide an easy ground for algae or other biofilm fouling.

The artwork is to be affixed utilising the present drill holes in the stone. We will use the expertise of Charles Darley Associates, Helensburgh, Argyll (<http://www.charlesdarley.com/>) to ensure professional, durable and aesthetically pleasing mounting of the artwork.

The design is very much in line with the artwork in the Square using bronze cast and engraving. Rather than copying existing artwork the design using the angled display surface adds a novel style to the existing displays without breaking with the form or spirit of the art already present.

Please attach any drawings/sketches as required:

[https://www.argyll-bute.gov.uk/sites/default/files/webform/figure1\\_half-model-plinth\\_0.jpg](https://www.argyll-bute.gov.uk/sites/default/files/webform/figure1_half-model-plinth_0.jpg)  
[https://www.argyll-bute.gov.uk/sites/default/files/webform/figure2\\_half-model\\_example\\_0.jpg](https://www.argyll-bute.gov.uk/sites/default/files/webform/figure2_half-model_example_0.jpg)  
[https://www.argyll-bute.gov.uk/sites/default/files/webform/figure3\\_preferred-plinth\\_1\\_0.jpg](https://www.argyll-bute.gov.uk/sites/default/files/webform/figure3_preferred-plinth_1_0.jpg)  
[https://www.argyll-bute.gov.uk/sites/default/files/webform/figure3\\_preferred-plinth\\_2\\_0.jpg](https://www.argyll-bute.gov.uk/sites/default/files/webform/figure3_preferred-plinth_2_0.jpg)

11. Please detail the link between the proposed artwork and the wider community.:

Build in 1924 the Gareloch One Design yachts have been part of upper-Clyde sailing for decades. While time has turned the boats into classics they were originally envisaged as a cheap means of yachting at a time when still Kings and Emperors raced on the Clyde.

Being built by apprentices on the McGruers yard on the Gareloch the boats stood the test to time surprisingly well. After 94 years they are all still racing- to the best of our knowledge a unique achievement in any classic one design class.

Gareloch racing is a regular feature in the Helensburgh Advertiser giving the reader a glimpse of keen racing in traditional boats. Furthermore major events like the rebuild of the missing boat featured in much more detail within the local papers the community Advertise as well as the Helensburgh Advertiser.

The class has always been part of the community with various local schools providing keen racing teams over the years, most recently with sailors from Rhu Primary School, from Hermitage Academy, Hermitage Primary School and Lomond School with the later indeed owning two of the vessels for some years as part of the school's sports outfit.



Besides the strong school connections the Gareloch ODs have provided sailing opportunities of generations of young people through the links with Helensburgh's sailing clubs, the Royal Northern & Clyde Yacht Club and Helensburgh Sailing Club. Helensburgh's very own Olympic medallist Luke Patience has his name engraved on a Gareloch trophy having raced with the class at a very young age.

The Gareloch One Design class is a regular feature racing on the Gareloch and the waters of the upper Clyde as far down as Largs and Rothesay. Especially during team racing with visitors from other one design classes in Britain, Ireland and Germany the boats usually race off Helensburgh pier proving spectators a fine display.

Furthermore the Gareloch Association is part of the interlinked framework of groups, societies and clubs that makes social life in Helensburgh strong and vibrant. Members of the Association regularly support the running of the Rhu Gala, local Beach cleans or sporting events.

12. Please describe the required positioning of the artwork.:

The display face of the plinth to show the art work of a bronze cast half-model of a Gareloch One Design Yacht. To give visitors unfamiliar with yachting an easy frame of reference the rigging (mast, boom and sails) of the boat will be shown engraved above the artwork to give the viewer an impression of the full vessel. This continuation of the feature between the bronze artwork and the backing stone will create a unique and pleasing link between the display stone and the artwork.

- The front side of the plinth to be engraved with a brief history of the Gareloch One Design Class and a line drawing of the burgee (the class flag); a lion rampant in a crest.
- The left side of the plinth to be engraved with a brief history of the McGruer boat building yards on the Gareloch.
- The right side of the plinth to be engraved with a brief history of boat building and yachting in the Helensburgh area.

While there are a few angled plinths available we would much prefer the one providing a view down towards the water front (Figure 3) from where at times one might indeed see a Gareloch sailing just off Helensburgh pier.

Font type and size shall be in line with other art displays currently present in the square.

13. Please detail how the proposed artwork will be delivered.:

We will be hiring renowned boat builder and boat model builder David Spy, Tayinloan, Argyll (<http://yachtmodels.co.uk/>) to supply a model for the foundry to create the casting mould. In contrast to the example shown on the trophy (Figure 2) we will use a half model that also shows the deck house of the boat.

We will be working with an established foundry Drysdale Brothers, Stenhousemuir, Falkirk (<http://www.drysdalebrothers.com/>) to create the artwork.

The Gareloch One Design Association is in the fortunate position

that all companies involved already have a good relationship with the class. The boat builder tasked with supplying the half-model for the moulding has provided in the past boat building work and expertise for the class. The foundry to cast the artwork has been providing bronze fitting during a recent re-build of one of the association's boats. The engineering firm doing the fitting of the art work is closely linked with the class.

Hoping to be successful in our application we are therefore in an excellent position to move swiftly finalizing details of the design in close collaboration with the Museum in summer 2018 and have the artwork created in late summer / early autumn 2018 ready in autumn 2018.

14. Please detail any maintenance requirements for the proposed artwork.:

As custodians of 94 year old wooden sailing vessels we are well aware of the difficulties, the challenges and pitfalls of continuous maintenance. Our contribution to the Helensburgh Outdoor Museum is therefore deliberately designed as a no-maintenance structure:

- Using an angled plinth for the display face ensures running off of rain water and together with the choice of aluminium bronze will be avoiding algae fouling on continuously wetted surfaces.
- The bronze display piece is designed to be rugged and void of small detail or protrusions that could get bent through inadvertent encounters when getting snagged by a handbag strap or deliberately vandalized.
- The material is a proven marine-grade bronze. This material does not require maintenance work through for example regular application of finishes or varnishes.
- The fitting will be designed and made by a renowned engineering company skilled in designing material-match fittings. The contact between the plinth and the artwork will be sealed to prevent water ingress behind the bronze.

15. What barriers or challenges have you thought about in delivering the artwork and are there contingency plans in place?  
Risk involved and Mitigation:

Conflict of Interest

- We do acknowledge that McGruer Ltd. is still a trading company. Yet the focus has shifted from boat building towards surveying work. We will ensure that the historical note on boat building in the Helensburgh area does not in any way advertise services.
- While predating the foundation of the Royal Northern and Clyde Yacht Club the Gareloch One Design Class does currently sail under the burgee of that club. We very deliberately will display the burgee (the little identifier flag) of the Gareloch OD class rather than that of the RNCYC to avoid promotion for one single sports club in town.

Technical challenges

- Working with classic boats teaches you that whatever is made out of two materials has a tendency to come apart. Looking at our

design we acknowledge that people might well decide to sit on it. People might allow their toddlers to climb onto it. Stallholders at the Helensburgh market might put things on top of it or tie their stalls to it when it blows. We employ experienced craftsmen to ensure that we create a permanent contribution to Helensburgh Outdoor Museum.

## Voluntary Work

- Our bid does rely to some extent on contributions from volunteers giving up their time to help shape a fitting display. For the text contributions we can rely on the work by Timothy Henderson, author of a history of the Gareloch One Design Class (<http://garelochod.org/2015/07/gareloch-goddesses-class-history-for-sale/>). But volunteers do of course have commitments and duties that cannot always be overseen in advance. The Gareloch One Design Class Association comprises a large group of talents and skills allowing us to shift and change tasks and jobs should the need arise.

## Timeline

- The idea for this artwork was born out of the joy – and sometimes the strains of working with different trades on a joined project. Over three years we have forged very close relationships with the companies now involved in this project. We are therefore confident that when it comes to the commitment of the partners on this project we can deliver on time.

==Page 4==

==Finance==

==Item/Activity 1==

Item/Activity 1: Providing a precise half-model to create a mould

Net(£): 200

VAT (£): 40

==Item/Activity 2==

Item/Activity 2: Casting an aluminium bronze half-model

Net(£): 800

VAT (£): 160

==Item/Activity 3==

Item/Activity 3: Securely and permanently fixing the artwork to

the plinth

Net(£): 100

VAT (£): 20

==Item/Activity 4==

Item/Activity 4: Engraving work on the plinth

Net(£): 500

VAT (£): 100

==Item/Activity 5==

Item/Activity 5:

Net(£):  
VAT (£):

==Item/Activity 6==

Item/Activity 6:  
Net(£):  
VAT (£):

==Item/Activity 7==

Item/Activity 7:  
Net(£):  
VAT (£):

==A. Total Cost==

Total cost: 1920  
Net(£): 1600  
VAT (£): 320

==B. How much of this total are you funding from your resources? ==

Net(£): 1100  
VAT (£): 220

==C. How much is coming from other agencies?==

Net(£):  
VAT (£):

==D. Total amount requested in this application ==

Net(£): 500  
VAT (£): 100

17. Have you applied for any other grant or current applications you have made to Argyll and Bute Council within the past 3 years? No 18. Are you applying to any other funders for what you have described in this application? : No

## PROPOSED ART WORK FOR GARELOCH ONE-DESIGN PLINTH

Colquhoun Square, Helensburgh.

### SPECIFICATION

#### Art Work

Location: Top sloping face of existing plinth.

4mm minimum thickness bronze plate 525mm high by 425mm wide fastened to top sloping face. Edges of the plate would be 12.5mm in from sides of the marble plinth.

A cast bronze half model of a Gareloch One-Design (GOD) yacht 305mm (12 inches) long would be secured to the plate by silicon bronze machine screws from the back of the plate. The casting would be an exact replica of GOD half hull. This would be finished to highest standard and polished. The bronze plate and the casting would be finished polished; but this would quickly weather to a dull finish.

The outline of waterline, mast, main boom, rigging wires and sails (main and jib) would be engraved onto the bronze plate to give the viewer a full impression of the boat.

“**G**areloch **O**ne **D**esign” would be engraved on the plate below the half hull.

All as per the attached drawing.

Text (... has been kept in line with the text volume on existing art works long enough to provide background yet short as to not to distract from the art work. The text aims to celebrate our areas rich history in design, development and innovation beyond just the area of yachting as well as highlighting the advent of modern yacht racing as a sport rather than a rich man's pastime.)

#### **Vertical Face below half model**

24ft racing yachts designed by Ewing McGruer in 1924. More modern yachts displaced the Garelochs in the 1930s. **John Henderson** brought the yachts back to the Clyde in the 1950s.

All still racing in 2018.

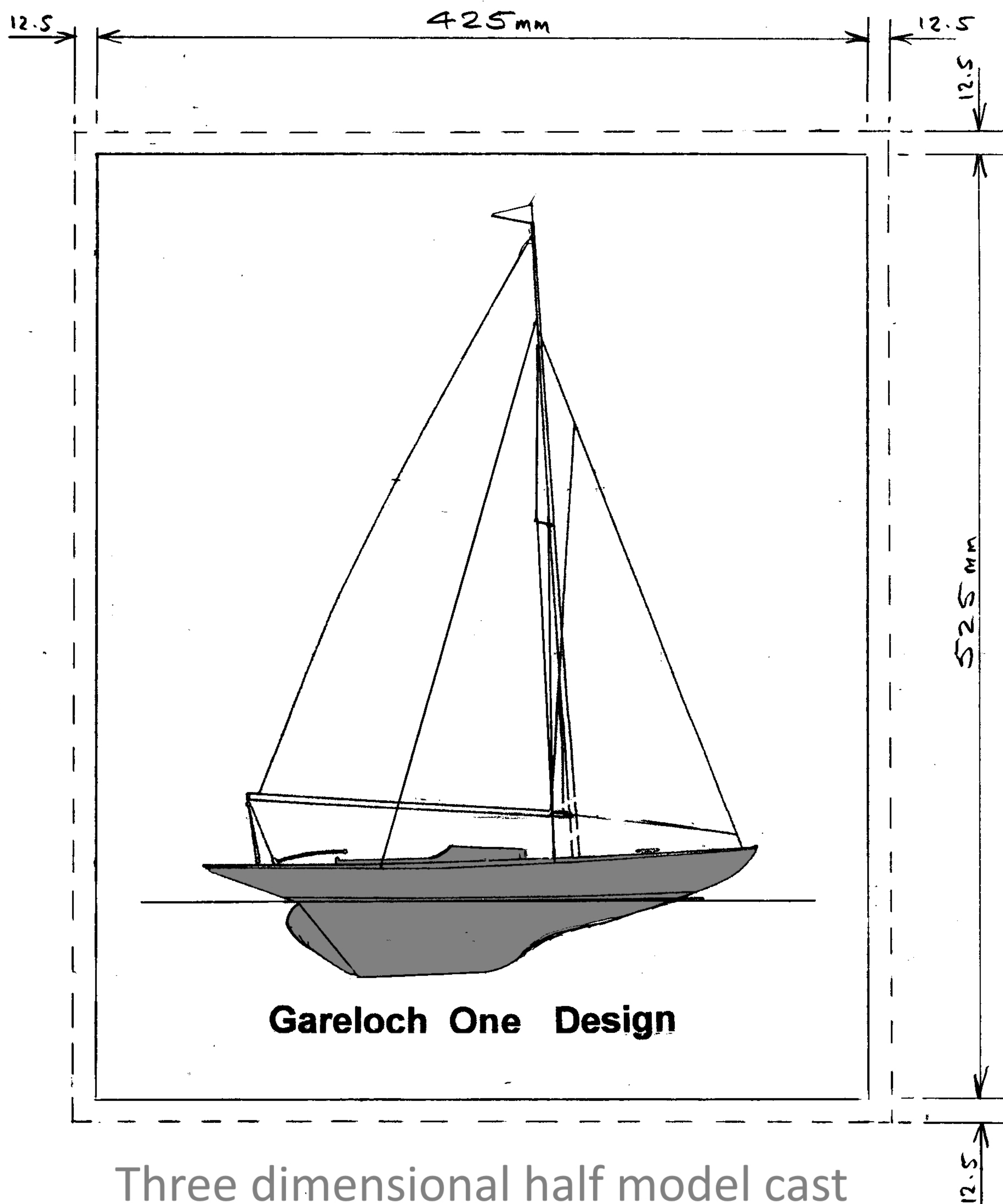
#### **LEFT vertical face**

The **McGruer** family at Clynder built 1000 yachts, dinghies, minesweepers and military launches. They developed hollow yacht masts and made hollow spars for First World War aircraft.

#### **RIGHT vertical face**

**Yacht racing** between identical boats, like the Garelochs, emerged from growing amateur interest; large yachts owned by Heads of State and business barons had predominated in Victorian and Edwardian times.

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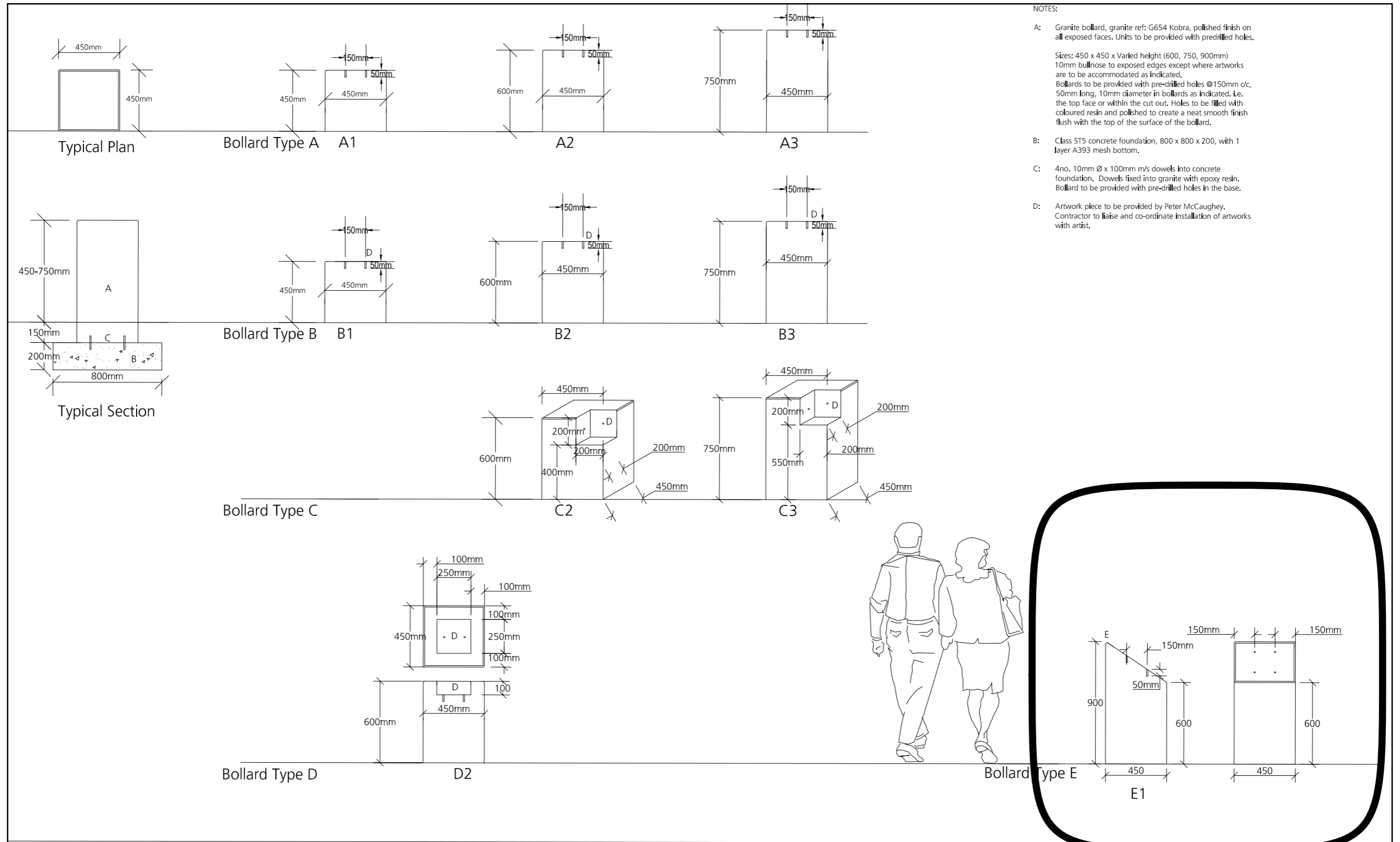
Three dimensional half model cast shown in grey. Black lines to be engraved.

Scale 1:3.546

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Document issued by ASL with the dimensions & shape of the plinths as agreed with WAVEparticle.



- NOTES:
- A: Granite bollard, granite ref: G654 Kobra, polished finish on all exposed faces. Units to be provided with predrilled holes.   
 Sizes: 450 x 450 x Varied height (600, 750, 900mm)   
 10mm bullnose to exposed edges except where artworks are to be accommodated as indicated.   
 Bollards to be provided with pre-drilled holes @150mm c/c, 50mm long, 10mm diameter in bollards as indicated. I.e. the top face or within the cut out. Holes to be filled with coloured resin and polished to create a neat smooth finish flush with the top of the surface of the bollard.
  - B: Class ST5 concrete foundation, 800 x 800 x 200, with 1 layer A393 mesh bottom.
  - C: 4no. 10mm Ø x 100mm m/s dowels into concrete foundation. Dowels fixed into granite with epoxy resin.   
 Bollard to be provided with pre-drilled holes in the base.
  - D: Artwork piece to be provided by Peter McCaughey.   
 Contractor to liaise and co-ordinate installation of artworks with artist.

Revision	Description	By	Date	Notes
A	Stage E	LS	04.05.11	DO NOT SCALE. Use figured dimensions only. The contractor is requested to check all dimensions before the work is put in hand.
B	General amendments	SK	09.08.11	
C	BILLING issue	SV	05.10.11	© All copyrights Austin-Smith:Lord LLP
D	BILLING (change to concrete found spec)	LS	19.10.11	This drawing must only be used for the purpose for which it is supplied and its contents must not be reproduced for any purpose without written permission.
E	TENDER ISSUE	LS	18.11.11	No areas indicated, or areas calculated from this drawing should be used for valuation purposes or as the basis for development contracts.
F	PLANNING ISSUE	LS	20.08.12	Austin-Smith:Lord LLP is a limited liability partnership registered in England & Wales. Number OC315362

Drawn LS  
 Date April 2011  
 Checked SV  
 Date April 2011  
 Scale 1:25 @ A3  
 Status PLANNING ISSUE

**Austin Smith:Lord LLP**  
 Architects Designers Planners  
 Landscape Architects  
 296 St Vincent Street  
 Glasgow G2 5RU  
 t 0141 223 8500  
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 e glasgow@austinsmithlord.com

**Austin-Smith:Lord**  
 Project Helensburgh CHORD  
 Description Typical Details - Colquhoun Square  
 Stone Bollards

Job No. 209275  
 Drawing No. A(90)017  
 Revision F

Date Plotted:

Map issued by Tom Neufeld from MacLay Civil Engineering showing location of plinths on site and giving plinth-identification codes for tables on next page.

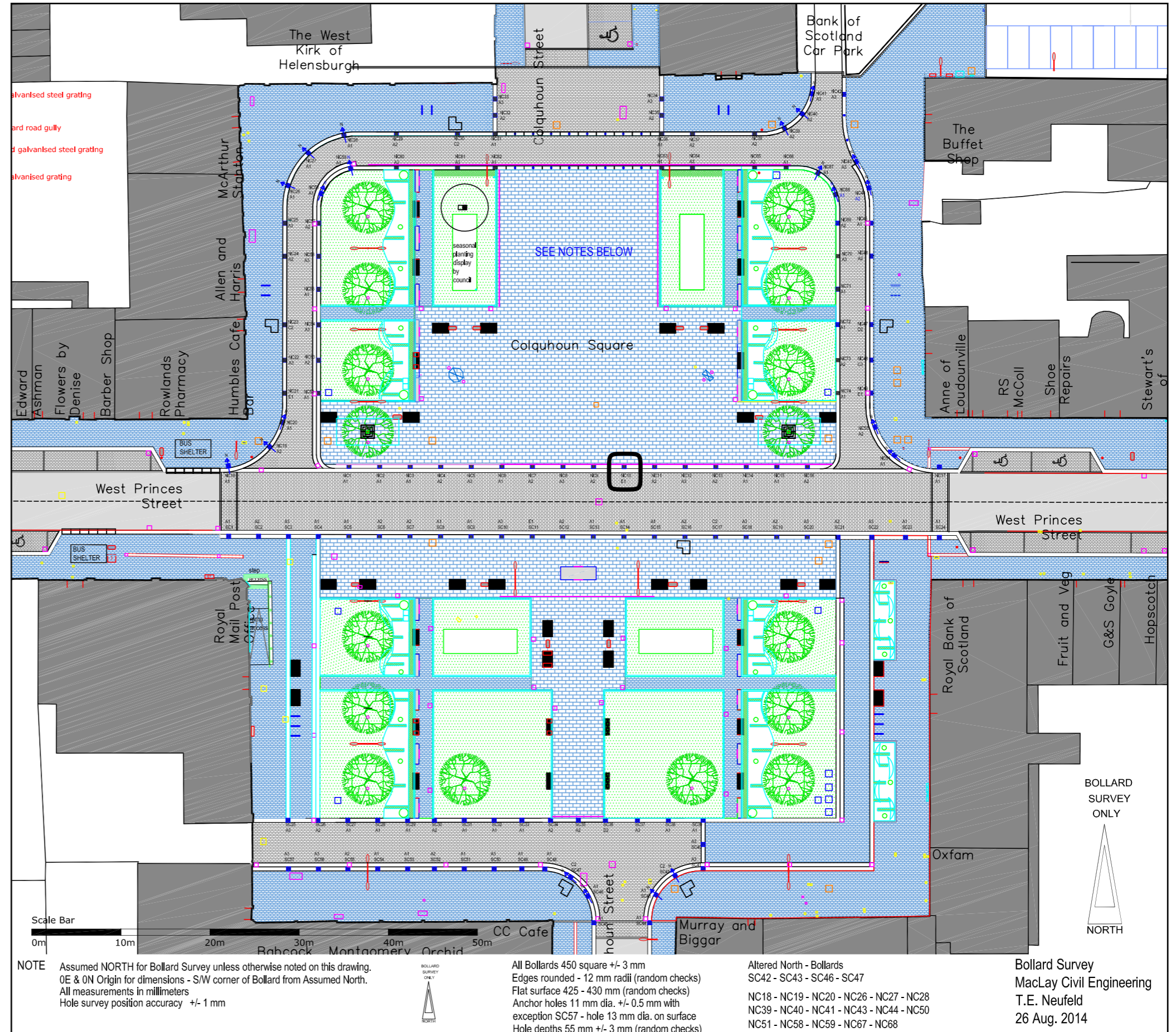


Table issued by Tom Neufeld from MacLay Civil Engineering showing measurements of cored holes in mm to centre of hole. Please refer to map on previous page for location details.

Helensburgh Chord - BOLLARD SURVEY										Helensburgh Chord - BOLLARD SURVEY										Helensburgh Chord - BOLLARD SURVEY																						
See sketch for Numbering reference, Survey Alignment & Survey Notes									03/09/14	See sketch for Numbering reference, Survey Alignment & Survey Notes									03/09/14	See sketch for Numbering reference, Survey Alignment & Survey Notes									03/09/14													
Colquhoun Square South of Princes Street										rev: A	Colquhoun Square South of Princes Street										rev: A	Colquhoun Square South of Princes Street										rev: A										
Bollard	Type	Hole 1		Hole 2		Hole 3		Hole 4			Bollard	Type	Hole 1		Hole 2		Hole 3		Hole 4			Bollard	Type	Hole 1		Hole 2		Hole 3		Hole 4												
Number	Ref.	East	North	East	North	East	North	East	North		Number	Ref.	East	North	East	North	East	North	East	North		Number	Ref.	East	North	East	North	East	North	East	North											
SC1	A1	149	227	299	224						SC47	C2	106 up	104 out	104 up	105 out	Note C2: East Face 1st, North Face 2nd / 203 cube +/- 2mm (Up from bottom & Out from internal corner)																									
SC2	A2	151	223	301	222						SC48	A1	147	226	299	224								NC33	A3	224	150	223	300													
SC3	A3	151	227	299	225						SC49	A1	148	227	300	227								NC34	A3	226	151	226	303													
SC4	A1	148	223	300	221						SC50	A3	151	227	302	225								NC35	A2	225	148	228	299													
SC5	A1	149	227	301	225						SC51	A1	148	227	299	225								NC36	A1	153	225	304	224													
SC6	A2	150	227	300	226						SC52	A2	151	228	301	227								NC37	A2	148	232	300	228													
SC7	A2	152	225	304	224						SC53	A1	152	223	303	223								NC38	A2	150	229	302	228													
SC8	A1	148	225	299	225						SC54	A1	150	224	301	221								NC39	A2	152	229	302	226													
SC9	A1	147	224	298	225						SC55	A2	149	227	300	226								NC40	A2	148	229	301	226													
SC10	A3	153	227	303	225						SC56	A3	149	227	299	224								NC41	A3	224	153	226	303													
SC11	E1	151	178	302	175	152	354	303	357		SC57	A3	148	226	298	223								NC42	A3	224	153	227	301													
SC12	A2	150	225	299	225						Colquhoun Square North of Princes Street										NC43	A3	224	149	227	300																
SC13	A1	149	224	299	224						NC1	A1	147	226	300	225								NC44	A2	229	152	229	301													
SC14	A1	149	228	299	227						NC2	A1	148	225	298	225								NC45	A1	225	147	228	300													
SC15	A1	149	228	299	226						NC3	A1	149	224	302	223								NC46	A2	226	155	227	304													
SC16	A2	151	225	303	224						NC4	A2	150	230	300	228								NC47	D2	223	155	227	305	248 sq-101 deep +/- 2mm												
SC17	C2	104 up	104 out	105 up	101 out	Note C2: East Face 1st, North Face 2nd / 201 cube +/- 2mm (Up from bottom & Out from internal corner)										NC5	A3	149	225	299	223						NC48	C3	104 up	103 out	100 up	101 out	Note C3: East Face 1st, North Face 2nd / 202 cube +/- 4mm (Up from bottom & Out from internal corner)									
SC18	A3	151	225	300	228						NC6	A1	150	220	301	220								NC49	E1	184	152	368	152	186	303	368	303									
SC19	A2	153	226	305	225						NC7	A2	150	226	300	225								NC50	A2	226	152	229	304													
SC20	A3	150	226	300	224						NC8	A3	154	227	300	226								NC51	A1	226	147	228	300													
SC21	A2	147	226	300	224						NC9	A2	152	227	301	226								NC52	A1	224	150	224	301													
SC22	A3	149	224	300	223						NC10	E1	150	188	299	188	154	369	304	370				NC53	A2	225	149	227	301													
SC23	A1	150	221	302	223						NC11	A2	150	228	302	226								NC54	A1	227	152	226	301													
SC24	A1	153	223	304	222						NC12	A3	147	227	298	227								NC55	A1	223	146	226	298													
SC25	A3	150	228	301	225						NC13	A2	151	227	300	227								NC56	A3	227	149	230	298													
SC26	A2	150	228	302	226						NC14	A1	148	226	300	223								NC57	A2	227	149	230	300													
SC27	A1	147	229	298	227						NC15	A1	146	227	297	226								NC58	A1	227	147	229	298													
SC28	A1	152	224	303	224						NC16	A2	151	227	303	226								NC59	A1	151	224	302	223													
SC29	A1	149	227	300	226						NC17	A1	143	227	298	224								NC60	A3	152	227	303	224													
SC30	A2	156	227	157	224						NC18	A1	148	226	300	225								NC61	A3	152	226	301	227													
SC31	A1	147	225	299	223						NC19	A2	149	229	300	226								NC62	A1	224	148	227	299													
SC32	A1	152	224	303	221						NC20	A1	228	152	228	302								NC63	A1	150	223	301	224													
SC33	A1	152	224	302	221						NC21	E1	176	153	355	153	174	304	354	304				NC64	A3	150	227	299	223													
SC34	A2	154	225	305	224						NC22	A3	125	150	125	300								NC65	A3	150	227	300	225													
SC35	A2	149	226	302	224						NC23	C2	107 up	103 out	106 up	100 out	Note C2: East Face 1st, North Face 2nd / 203 cube +/- 2mm (Up from bottom & Out from internal corner)																									
SC36	D2	147	225	295	227	250 sq-100 deep +/- 2mm										NC24	A2	227	150	227	301																					
SC37	A3	149	224	301	223						NC25	A3	225	150	227	300								NC26	A1	225	149	226	300													
SC38	A1	150	227	300	226						NC27	A1	148	223	298	222								NC28	A1	147	227	298	227													
SC39	A1	147	225	297	224						NC29	A2	148	228	301	225								NC30	C2	103 up	105 out	103 up	104 out	Note C2: East Face 1st, North Face 2nd / 203 cube +/- 2mm (Up from bottom & Out from internal corner)												
SC40	A3	228	148	226	300						NC31	A1	151	224	302	223								NC32	A2	225	152	225	303													
SC41	A3	152	226	302	223																																					
SC42	C2	102 up	100 out	99 up	101 out	Note C2: East Face 1st, North Face 2nd / 203 cube +/- 2mm (Up from bottom & Out from internal corner)																																				
SC43	A1	148	227	300	224																																					
SC44	A1	225	150	227	303																																					
SC45	A1	223	148	225	299																																					
SC46	A1	227	152	228	302																																					

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**ARGYLL AND BUTE COUNCIL**
**HELENSBURGH AND  
LOMOND AREA COMMITTEE**
**CUSTOMER SERVICES**
**21 JUNE 2018**


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**AREA SCORECARD FQ4 2017-18**


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**1 Background**

- 1.1 This paper presents the Area Scorecard and Report for Financial Quarter 4 2017-18 (January- March 2018).
- 1.2 The Report and supporting Scorecard incorporate the requested and agreed performance measures.
- 1.3 An additional performance measure which may be of value has been included in the report, namely Parking Penalty Notices, and commentary is provided for FQ4.

There are no Targets set for Parking Penalty Notices, therefore the data provided should be viewed as a reflection of activity and interest, but not performance.

If the Area Committee would like Parking Penalty Notices reported on a regular basis the measure will be added to the Scorecard. At this moment it is only covered in the word report.

- 1.4 Work has been ongoing with Roads and Amenity to identify the most helpful and consistent way to present the Recycling of Waste information.

Waste disposal is dealt with by 3 separate models across the council as follows:-

- Island sites: e.g. Mull and Islay which are operated directly by the council
- Shanks: A 25 year (2001 – 2026) Waste PPP contract which covers the rest of Argyll and Bute with the exception of Helensburgh and Lomond
- Helensburgh and Lomond: where waste is disposed of at sites outside of Argyll and Bute.

As the 3 models are not a straight fit with the councils 4 administration areas it is proposed to report the following waste information to all 4 Area Committees each quarter:-

- A&B Wide - Percentage of Waste Recycled, Composted and Recovered (This measure is in the Service Plan and Service Scorecard)
- Islands - Percentage of Waste Recycled, Composted and Recovered
- Shanks - Percentage of Waste Recycled, Composted and Recovered
- H&L - Percentage of Waste Recycled, Composted and Recovered

This will provide an overview of performance and assist with comparisons between the 3 waste management areas and council-wide performance on a consistent and clear basis.

The use of Percentage for illustrating performance is in line with National policy decisions, guidance and regulations. It is therefore recommended that only Percentage measures are illustrated and reported on, rather than Tonnes.

A report which details the Council's recycling and landfill diversion performance along with national policy, targets and regulations which are likely to impact on future performance was recently submitted to the Environment, Development and Infrastructure Committee on March 8 2018. The report can be found on the website [here](#).

If further or more detailed information is required the responsible officer named in the Area Performance Report should be the first point of contact and can provide further information.

For the purposes of this report the Waste by Tonne measures are included by greyed out. It is recommended they are removed for FQ1 2018/19 onwards.

- 1.5 A short key to symbols / layout is attached. (Appendix 1).

## **2 Recommendations**

- 2.1 It is recommended that the Area Committee notes the performance presented in the Report and supporting commentary.
- 2.2 The Area Committee are asked to consider and decide if Parking Penalty Notices should be reported on a regular basis and therefore added to the Scorecard.
- 2.3 It is recommended that the Area Committee note and agree to the proposed method of presenting the Recycling of Waste information and removal of the Waste by Tonne measures.
- 2.4 The Area Committee are asked to note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Report and Scorecard.

**Douglas Hendry**  
**Executive Director, Customer Services**

**Jane Fowler**  
**Head of Improvement & HR**

For further information, please contact:  
Sonya Thomas  
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Improvement and HR  
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Appendix 1: Key to symbols  
Appendix 2: Word Report in pdf format

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## **PERFORMANCE REPORTS – KEYS TO SYMBOLS**

### **WORD REPORT**

#### **STATUS SYMBOL**

- This is colour coded and indicates if the performance is good – Green; or off track – Red

#### **TREND ARROW**

- This indicates the trend of the performance between the last two periods

#### **NAME IN BRACKETS (StreetScene)**

- This indicates not only where in Pyramid you can find the data but also what team in the council deals with this element of performance

#### **GREY SUCCESS MEASURE**

- This indicates that the performance measure is a council-wide one

#### **WHITE SUCCESS MEASURE**

- This indicates that the performance measure is a local area one

### **ON GRAPHS IN PYRAMID**

#### **GREEN**

- Performance is positively within desired parameters / meeting target / positively exceeding target

#### **RED**

- Performance is negatively out-with desired parameters / not meeting target / negatively exceeding target

#### **KEY**

- There is a key / explanation to each graph indicating Target / Actual / Benchmark alongside each graph

### **THE SCORECARD**

- This is a plain summary of the success measures
- It mirrors the word report – BUT without commentary / names / teams
- It is simply a picture

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H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
Corporate Outcome No 1 - People live active, healthier and independent lives								
Number of affordable social sector new builds - H&L (Housing Services)	●	⇒	0	0	0	0	Allan Brandie	<p><b>FQ4 2017/18 - H&amp;L</b> There were no completions scheduled within Helensburgh and Lomond for Quarter 4.</p> <p><b>FQ3 2017/18 - H&amp;L</b> There were no completions scheduled within Helensburgh and Lomond for Quarter 3.</p>
CC26_01-Number of new affordable homes completed per annum. (Housing Services)	●	↓	20	20	18	18	Allan Brandie	<p><b>FQ4 2017/18 - A&amp;B</b> 16 units in total completed this quarter, all in Mid Argyll. Fyne Homes delivered 12 units at Lochgilphead (phase 5) and 6 at Minard, all for social rent. ACHA was unsuccessful in acquiring the additional 8 units at Ardenstale, Dunoon which had to be sold at auction by the Scottish Government - although there may still be a chance for the association to acquire these from the private buyer in 2018/19. Annual target therefore only 68% met, however the cumulative two-year target has been exceeded (229 units against target of 220) and programme still on schedule to deliver the 5 year target with a number of large projects progressing in the pipeline.</p> <p><b>FQ3 2017/18 - A&amp;B</b> Bute and Cowal. Negotiations ongoing re 8 units at Ardenstale, Dunoon. SG has now taken possession but is required to offer these at auction - ACHA may be able to acquire these but process is not straightforward. Helensburgh &amp; Lomond: No completions currently scheduled for completions Oban, Lorn and the Isles. There were 20 completions in total this quarter. All within the Oban, Lorn and the Isles area. All completed projects delivered by ACHA: Coll - 2 units completed October; Glenshellach, Oban - 8 units in November; Connel Phase 3 - 10 units handed over 1st December. Mid Argyll, Kintyre &amp; Islay: No completions scheduled for Quarter 3. Minard &amp; Lochgilphead projects remain scheduled for completion during Quarter 4. Summary: On the above basis, the annual Local Housing Strategy target of 100 completions is unlikely to be achieved this year. However, work is progressing with the Strategic Housing Investment Plan Group to maximise spend within the Affordable Housing Supply Programme and deliver cumulative targets in future years.</p>

H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
Corporate Outcome No.2 - People live in safer and stronger communities								
Car Parking income to date - H&L (Streetscene H&L)	●	↑	£166,984	£150,497	£202,437	£169,062	Stuart Watson	<b>FQ4 2017/18 - H&amp;L</b> Car parking income for H&L fell short of the targeted income by £33,375, however, it is significantly above the FQ4 income for 2016/17; an additional £50,441 was received <b>FQ3 2017/18 - H&amp;L</b> Car parking income (to date) for H&L is below anticipated target for FQ3 2017-18. The income has increased on the same period last year (FQ3 2017-17), which was £110,012 (to date).
Car Parking income to date - A&B (StreetScene)	●	↑	£573,980	£728,765	£817,075	£860,466	Stuart Watson	<b>FQ4 2017/18 - A&amp;B</b> Car parking income exceeded the target by £43,391. It is also worth noting that when compared with FQ4 2016/17 there was an increase of £47,621. <b>FQ3 2017/18 - A&amp;B</b> The trend to date suggests that the car parking income will exceed that achieved in FY 2016/17. There is no obvious reason for this, however, it may worth noting that DPE is fully bedded in and it may be that users are more likely to purchase a P&D ticket rather than risk a PCN. In addition to this, a new warden started during FQ3 in Helensburgh, the resulting increased presence may also have contributed to the increase
Total number of Penalty Charge Notice Figures - H&L			No Target	Not Recorded	No Target	972	Keith Tennant	<b>FQ4 2017/18 - H&amp;L</b> Area now has weekend cover.
Total number of Penalty Charge Notice Figures - A&B			No Target	Not Recorded	No Target	1,604	Keith Tennant	<b>FQ4 2017/18 - A&amp;B</b> Commentary provided at Area level

H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
H&L - Percentage of community councils with emergency plan (Civil Contingencies)	●	⇒	80 %	13 %	80 %	13 %	Carol Keeley	<b>FQ4 2017/18 - H&amp;L</b> The only area in H&L that has completed a plan is Cardross CC. Regular contact is made with Tony Davy and the Cardross plan is updated regularly. No responses have been received from Arrochar & Tarbet, Cove & Kilcreggan, Garelochhead and Luss and Arden. Helensburgh, Rhu & Shandon and Rosneath & Clynder have intimated that they do not wish to produce a community emergency plan and no contact is to be made in this regard in future Rosneath & Clynder have been contacted on two occasions recently to ask them if they would like an Emergency Kit bag, but to date there has been no response.
								<b>FQ3 2017/18 - H&amp;L</b> The only area in H&L that has completed a plan is Cardross CC. Regular contact is made with Tony Davy and the Cardross plan is updated regularly. No responses have been received from Arrochar & Tarbet, Cove & Kilcreggan, Garelochhead and Luss and Arden. Helensburgh, Rhu & Shandon and Rosneath & Clynder have intimated that they do not wish to produce a community emergency plan and no contact is to be made in this regard in future Rosneath & Clynder have been contacted on two occasions recently to ask them if they would like an Emergency Kit bag, but to date there has been no response.
H&L - Percentage of community councils who are developing a community emergency plan.	●	⇒	No Target	0%	No Target	0%	Carol Keeley	<b>FQ4 2017/18 - H&amp;L</b> There are no community councils developing an emergency plan. No responses have been received from Arrochar & Tarbet, Cove & Kilcreggan, Garelochhead and Luss and Arden. Helensburgh, Rhu & Shandon and Rosneath & Clynder have intimated that they do not wish to produce a community emergency plan and no contact is to be made in this regard in future Rosneath & Clynder have been contacted on two occasions recently to ask them if they would like an Emergency Kit bag, but there has been no response
								<b>FQ3 2017/18 - H&amp;L</b> There are no community councils developing an emergency plan. No responses have been received from Arrochar & Tarbet, Cove & Kilcreggan, Garelochhead and Luss and Arden. Helensburgh, Rhu & Shandon and Rosneath & Clynder have intimated that they do not wish to produce a community emergency plan and no contact is to be made in this regard in future Rosneath & Clynder have been contacted on two occasions recently to ask them if they would like an Emergency Kit bag, but there has been no response
A&B - Percentage of community councils with emergency plan (Civil Contingencies)	●	↑	55 %	57 %	55 %	59 %	Carol Keeley	<b>FQ4 2017/18 - A&amp;B</b> Regular contact is made to encourage CC's and Community Groups to update and exercise existing plans. Those that have not responded are contacted regularly with the exception of those that do not wish to be contacted. There are now 3 kit bags in storage, these will be distributed to CC's who submit a Community plan in the near future <b>FQ3 2017/18 - A&amp;B</b> Regular contact is made to encourage CC's and Community Groups to update and exercise existing plans. Those that have not responded are contacted regularly with the exception of those that do not wish to be contacted. Remaining kit bags in storage have been distributed across the Council area October 2017

H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
Dog fouling - total number of complaints H&L (StreetScene H&L)		↑	No Target	20	No Target	37	Stuart McCracken	<p><b>FQ4 2017/18 - H&amp;L</b> A total number of 37 complaints were received over the FQ4 period, the service is very much aware of the public perception on this issue and it would be hoped that we can see a reduction in the complaint numbers. It would also be hoped that local community forums would assist the Council in dealing with this issue.</p> <p><b>FQ3 2017/18 - H&amp;L</b> A total number of 20 complaints were received over the FQ3 period, the service is very much aware of the public perception on this issue and it would be hoped that we can see a reduction in the complaint numbers. It would also be hoped that local community forums would assist the Council in dealing with this issue.</p>
Dog fouling - total number of complaints A&B (StreetScene)		↓	No Target	125	No Target	152	Tom Murphy	<p><b>FQ4 2017-18 - A&amp;B</b> The council are currently working alongside Police Scotland and our communications team to provide advice to all parts of our community and involving school children in creating posters as part of this dog fouling campaign. The roll out is currently happening in B&amp;C and we intend to carry this on to the other administrative areas. <a href="https://www.buteiman.co.uk/news/calling-foul-on-owners-1-4729752">https://www.buteiman.co.uk/news/calling-foul-on-owners-1-4729752</a></p> <p><b>FQ3 2017-18 - A&amp;B</b> Over all complaints are still coming in on a regular basis for dog fouling. Wardens are addressing them on a cases by cases basis and also targeting areas identified as hot spots within each of geographic areas. As the lighter mornings and nights are coming in we plan to put out early and later patrols by wardens to address this issue. By education of dog workers they meet and issue fixed penalties if appropriate.</p>

H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
LEAMS - H&L (Cleanliness Monitoring Systems)	●	↓	73	82	73	74	Stuart McCracken	<p><b>FQ4 2017/18 LEAMS - H&amp;L</b> The level of performance over the FQ4 period was a good standard, with performance levels of January 67, February 78 and March 74. The performance target is 73. January is below the target performance due to operational difficulties, however, this has been recovered over February and March.</p> <p><b>FQ3 2017/18 LEAMS - H&amp;L</b> The level of performance over the FQ3 period was of an excellent standard, with performance levels of October: 74, November: 83 and December: 82.</p>
LEAMS - Argyll and Bute monthly average (Cleanliness Monitoring Systems)	●	⇒	75	80	75	80	Tom Murphy	<p><b>FQ4 2017/18 LEAMS - A&amp;B</b> The level of performance is a very good standard, the service uses the annual report from Keep Scotland Beautiful and monthly inspections to assess the data and make appropriate alterations to work schedules to ensure that the level of performance is maintained. The role of the amenity wardens have a key influence around littering and dog fouling to assist in maintaining the high level of performance.</p> <p><b>FQ3 2017/18 LEAMS - A&amp;B</b> To date street cleanliness is still being maintained at a level at/or above the national average. This is despite a 25% reduction in street sweeping resource following service choices. Further updates will be provided once the independent street cleanliness audits have been carried out which typically take place twice per year.</p>

H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
<b>Corporate Outcome No.3 - Children and young people have the best possible start</b>								
<b>Corporate Outcome No.4 - Education, skills and training maximises opportunities for all</b>								
HMIE positive Secondary School Evaluations - H&L (Authority Data)	●	⇒	0 %	0 %	0 %	0 %	Maggie Jeffrey	<p><b>FQ4 2017/18 - H&amp;L</b> The were no secondary school inspections completed in FQ4 2017/18</p> <p><b>FQ3 2017/18 - H&amp;L</b> No inspections were carried out in FQ3 2017-18</p>
Percentage of pupils with positive destinations - A&B (Authority Data)	●	↑	92.0 %	93.0 %	92.0 %	94.7 %	Eileen Kay	<p><b>FQ4 2017/18 - A&amp;B</b> School Initial Destinations of school leavers 2016/2017, published in February 2018. The Argyll and Bute average is 94.7% with a cohort of 861. Bute and Cowal Dunoon Grammar increased their positive destinations by 1.6% from the initial 2015/16 Rothesay Academy 92.06% which was a decrease of 3.18% from the 2015/216 figure of 95.24% The negative destination figures for Rothesay Academy will be interrogated and analysed for patterns that may be contributing to this position for example, area of residence. Appropriate help, support or activities can then be put in place to support subsequent cohorts into positive destinations. This work will be carried out in partnership with SDS and other key partner agencies. Helensburgh and Lomond Hermitage Academy 92.37%. Although this is an increase of 1.38 % from 2015/2016 figure of 90.99% The negative destination figures for Hermitage Academy will be interrogated and analysed for patterns that may be contributing to this position for example, area of residence. Appropriate help, support or activities can then be put in place to support subsequent cohorts into positive destinations. This work will be carried out in partnership with SDS and other key partner agencies. MAKI Campbelltown Grammar increased their positive destinations by 4.08% from the initial 2015/16 report, and Tarbert Academy increased by 4.74 % OLI Oban High increased their positive destinations by 3.81% from the initial 2015/16 report and Tobermory High School by 9.9%.</p> <p><b>FQ3 2017/18 - A&amp;B</b> This is the third release of statistics on the participation of 16-19 year olds at a national and local authority level is the second year the annual participation measure reporting methodology has been used. The annual participation measure takes account of all statuses for individuals over the whole year (1st April 2016 – 31st March 2017) as opposed to focusing on an individual's status on a single day, as adopted by a snapshot methodology. Follow up Participation Measure information will be available from SDS end Feb 2018.</p>



H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
<b>Corporate Outcome No.5 - The economy is diverse and thriving</b>								
Percentage of Pre-Application enquiries processed within 20 working days - H&L (Planning Applications)	●	↓	75.0 %	95.1 %	75.0 %	79.5 %	Peter Bain	<b>FQ4 2017/18 - H&amp;L</b> Turnaround of pre-apps has now been above the 75% target for over three years in the Helensburgh & Lomond area. <b>FQ3 2017/18 - H&amp;L</b> Turnaround of pre-apps remains above the 75% target for the 12th consecutive quarter.
PR23_03- Percentage of Pre-application enquiries processed within 20 working days - A&B (Planning Applications)	●	↑	75.0 %	75.7 %	75.0 %	76.0 %	Peter Bain	<b>FQ4 2017/18 - A&amp;B</b> The performance target has been met for the second consecutive quarter. <b>FQ3 2017/18 - A&amp;B</b> Performance target has been met for first time since Q2 2016/17. <b>Pre-Application Performance</b> There continues to be a significant year on year increase in pre-application submissions placing additional strain on decreasing resources. In 2016/17 the pre-app submission level was up 15.3% (an additional 177 enquiries) on the previous year. 2016/17 has also been a transitional year for DM with significant changes in key staff members at all professional levels of service provision. During this period delivery of timely pre-app responses has dipped below the service target of 75% but has in fact improved during FQ4 2016/17 (72.4%) and FQ 1 2017/18 (74.6%). The introduction of pre-app charging (Aug 2017) is expected to reduce demand for pre-app services and should make workloads more manageable, progress of pre-application submissions will continue to be monitored and micro-managed on a regular basis as part of individual officers work plans
Householder Planning Apps: Ave no of Weeks to Determine - H&L (Planning Applications)	●	↓	8.0 Wks	5.1 Wks	8.0 Wks	5.2 Wks	Peter Bain	<b>FQ4 2017/18 - H&amp;L</b> A solid performance by the team in Helensburgh & Lomond has resulted in householder applications being determined in around 5 weeks for six month now. <b>FQ3 2017/18 - H&amp;L</b> Turnaround of H&L householder applications remains below the 8 week target for the 21st consecutive quarter.
Householder Planning Apps: Ave no of Weeks to Determine - ABC (Planning Applications)	●	↑	8.0 Wks	5.1 Wks	8.0 Wks	4.6 Wks	Peter Bain	<b>FQ4 2017/18 - A&amp;B</b> The long term trend of reducing the time taken to process householder planning applications in Argyll and Bute continues, and is comfortably within the 8 week target. <b>FQ3 2017/18 - A&amp;B</b> Significant improvement in performance from FQ2. The time period for determination of householder planning applications remains well within the 8 week target and compares favourably to the national average (7.1 weeks) and the rural authorities benchmarking group (7 weeks)

H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
<b>Corporate Outcome No.6 - We have infrastructure that supports sustainable growth</b>								
Street lighting - percentage of faults repaired within 5 days - H&L (Street Lighting - Maintenance)	●	↑	75 %	13 %	75 %	52 %	Hugh O'Neill	<p><b>FQ4 2017/18 - H&amp;L</b> FQ3 was reported to old SLA. Should have been reported to 10 days. Once error was identified the figures were not changed to enable consistent reporting throughout the year. Will be revised for future years.</p> <p><b>FQ3 2017/18 - H&amp;L</b> With the exception of the Bute &amp; Cowal area, performance is low in FQ3 due to a number of factors: - faults always increase at this time of year due to longer nights and also lights being lit for longer periods of time - we currently have 2 out of 5 electricians on long term sick so having to juggle resources - Festive Lighting has taken priority over single dark lamps in October and November (emergencies and section faults still priorities) - although the LED replacement programme will ultimately reduce the number of dark lamps, we are having some teething troubles which mean that replacement LEDs have taken longer than 10 days to replace. - we have a number of complex cable faults which are taking longer than usual to resolve To address these performance issues we are putting a number of measures in place: - the main priority in January is fault repairs, we hope to reduce these significantly in FQ4 - festive lighting will be taken down at the end of January, once the majority of faults have been repaired - we will employ an additional electrician for the Helensburgh area on a temporary basis until the electrician resource issue is sorted - we are developing a better process for dealing with dark LED lamps to ensure customers are not inconvenienced - we continue to work with our utility partners (SSE, Scottish Power) to address the cable faults across the area.</p> <p><b>FQ3 2017/18 - Definition</b> The definition of this measure has been changed to make it accurate. This measure is the percentage of dark lamps repaired within 5 working days - this does not include emergencies, section faults or cable faults. (Previously incorrect definition was % of repairs completed within 10 days).</p>
RA14_05- Percentage of street lighting repairs completed within 5 days (Street Lighting - Maintenance)	●	↑	75 %	55 %	75 %	58 %	Hugh O'Neill	<p><b>FQ4 2017/18 - A&amp;B</b> FQ3 was reported to old SLA. Should have been reported to 10 days. Once error was identified the figures were not changed to enable consistent reporting throughout the year. Will be revised for future years.</p> <p><b>FQ3 2017/18 - A&amp;B</b> With the exception of the Bute &amp; Cowal area, performance is low in FQ3 due to a number of factors: - faults always increase at this time of year due to longer nights and also lights being lit for longer periods of time - we currently have 2 out of 5 electricians on long term sick so having to juggle resources - Festive Lighting has taken priority over single dark lamps in October and November (emergencies and section faults still priorities) - although the LED replacement programme will ultimately reduce the number of dark lamps, we are having some teething troubles which mean that replacement LEDs have taken longer than 10 days to replace. - we have a number of complex cable faults which are taking longer than usual to resolve To address these performance issues we are putting a number of measures in place: - the main priority in January is fault repairs, we hope to reduce these significantly in FQ4 - festive lighting will be taken down at the end of January, once the majority of faults have been repaired - we will employ an additional electrician for the Helensburgh area on a temporary basis until the electrician resource issue is sorted - we are developing a better process for dealing with dark LED lamps to ensure customers are not inconvenienced - we continue to work with our utility partners (SSE, Scottish Power) to address the cable faults across the area.</p> <p><b>FQ3 2017/18 - Definition</b> The definition of this measure has been changed to make it accurate. This measure is the percentage of dark lamps repaired within 5 working days - this does not include emergencies, section faults or cable faults. (Previously incorrect definition was % of repairs completed within 10 days).</p>

H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
Shanks - Number of Tonnes of Waste Recycled, Composted & Recovered (Waste Management Performance)	●	↓	No Target	1,966 Tonnes	No Target	1,649 Tonnes	Alan Millar	<p><b>FQ4 2017/18 - H&amp;L</b> 45.3% recycled ,composted and recovered (36.1% recycling/composting and 9.1% recovery).</p> <p><b>FQ3 2017/18 - H&amp;L</b> 45.8% recycled, composted and recovered in Q3 (40.4% recycling/composting and 8.1% recovery).</p>
A&B Wide - No of Tonnes of Waste recycled and composted (Waste Management Performance)	●	↓	No Target	5,260 Tonnes		4,598 Tonnes	Jim Smith	
H&L - % Waste Recycled, Composted & Recovered (Waste Management Performance)	●	↓	No Target	48.5%	No Target	45.3%	Alan Millar	<p><b>FQ4 2017/18 - H&amp;L</b> 45.3% recycled ,composted and recovered (36.1% recycling/composting and 9.1% recovery)</p> <p><b>FQ3 2017/18 - H&amp;L</b> 50.2% recycled, ,composted and recovered in Q2 (41.7% recycled/composted and 8.5% recovered)</p>
RA24_02 - A&B Wide - Percentage of waste recycled, composted and recovered. (Waste Management Performance)	●	↓	40.0 %	51.4 %	40.00 %	45.9 %	Jim Smith	<p><b>FQ4 2017/18 - A&amp;B</b> 45.9% recycled, composted and recovered in Q4 (34.6% recycling/composting and 11.2% recovery)</p> <p><b>FQ3 2017/18 - A&amp;B</b> 51.4% of waste recycled ,composted and recovered in Q3 (37.6% recycling/composting and 13.8% recovery).</p>

H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
Total number of Complaints regarding Waste Collection - H&L (Streetscene H&L)	●	↑	No Target	6	No Target	7	Allian MacDonald (Streetscene)	<p><b>FQ4 2017/18 - H&amp;L</b> During the FQ4 period a total number of 7 complaints were registered in relation to waste and recycling collections. This level of service delivery is excellent considering the scale of the operation in the Helensburgh and Lomond area and also the number of collections relating to domestic waste, co-mingle collections, glass recycling collections and food waste recycling collections</p> <p><b>FQ3 2017/18 - H&amp;L</b> Six complaints were registered during the FQ3 period, this level of performance from our waste collection services is excellent, considering the large number of properties both domestic and commercial and also the different wide range of services being delivered, from general waste collections, kerbside co-mingle collections, glass recycling and food waste kerbside collections.</p>
Total number of Complaints regarding Waste Collection - A&B (StreetScene)	●	↑	No Target	35	No Target	32	Tom Murphy	<p><b>FQ4 2017/18 - A&amp;B</b> Service complaints are low in comparison to roll out period of 3 weekly collection and we continue to provide a good service to the public</p> <p><b>FQ3 2017/18 - A&amp;B</b> There has been an increase in complaints with regards waste collection mainly in relation to late collections. 1) Winter weather has resulted in a number of safety issues whereby some collections were carried later than the calendared collection day. 2) There was also an issue where vehicles were breaking down as a result of the cold weather and these were addressed on issue by issue basis. In general terms all collections were carried out, however, in some areas these may have been a few days late. Where collections were running late the information was posted on the Council web page to inform the public of these alterations to collection days.</p>

H&L Area Scorecard 2017-18 New								
Performance element	Status	Trend	Target FQ3 2017/18	Actual FQ3 17/18	Target FQ4 17/18	Actual FQ4 17/18	Owner	Comments
<b>Making It Happen</b>								
H&L Teacher Absence (Education Attendance)	●	↓	1.50 Avg. days lost	1.43 Avg. days lost	1.50 Avg. days lost	1.46 Avg. days lost	Anne Paterson	<p><b>FQ4 2017/18 - H&amp;L</b> This is a positive picture as absence has been below target for this quarter.</p> <p><b>FQ3 2017/18 - H&amp;L</b> The performance this quarter is down on the same period last year with 317 actual days lost compared to 170 in FQ3 2016/17</p>
A&B Teacher Absence (Education Attendance)	●	↑	1.50 Avg. days lost	1.93 Avg. days lost	1.50 Avg. days lost	1.85 Avg. days lost	Anne Paterson	<p><b>FQ4 2017/18 - H&amp;L</b> The overall performance is slightly above the target, but overall teacher absence rates have been declining over the past 3 years, which is positive.</p> <p><b>FQ3 2017/18 - A&amp;B</b> There was an increase in absence for FQ3 which is typical for the winter quarter.</p>
H&L Non-Teaching Staff Absence (Attendance)	●	↑	2.07 Avg. days lost	2.95 Avg. days lost	2.07 Avg. days lost	2.81 Avg. days lost	Jane Fowler	<p><b>FQ4 2017/18 - H&amp;L</b> The target for the quarter has not been met. This quarter usually sees an increase in absence due to seasonal infections. The trends show that there is an increase in medical absences which can be related in part to the aging workforce. Stress related absence remains an important factor in absence rates.</p> <p><b>FQ3 2017/18 - H&amp;L</b> The performance this quarter is an improvement on the same period last year with 330 actual days lost compared to 375 in FQ3 2016/17</p>
A&B Non-Teaching Staff Absence (Attendance)	●	↓	2.07 Avg. days lost	2.41 Avg. days lost	2.07 Avg. days lost	2.70 Avg. days lost	Jane Fowler	<p><b>FQ4 2017/18 - A&amp;B</b> The target for the quarter has not been met. This quarter usually sees an increase in absence due to seasonal infections. The trends show that there is an increase in medical absences which can be related in part to the aging workforce. Stress related absence remains an important factor in absence rates.</p> <p><b>FQ3 2017/18 - A&amp;B</b> There was an increase in absence for FQ3 which is typical for the winter quarter</p>

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**ARGYLL AND BUTE COUNCIL****HELENSBURGH AND LOMOND AREA  
COMMITTEE****CHIEF EXECUTIVES****21 JUNE 2018**

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**MONITORING OF SUPPORTING COMMUNITIES FUNDING 2017/18**

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**1.0 SUMMARY**

- 1.1 We are currently asking community projects funded in 2017/2018 to return required end of project monitoring forms. This report outlines a request received to carry forward funding from 2017/18 to 2018/19 and Committee is asked to consider this.
- 1.2 Officers are recommending that funds be returned in full and for the grantee to consider reapplying to a future deadline of the Supporting Communities Fund.

**2.0 INTRODUCTION**

- 2.1 End of project monitoring forms must be returned a maximum of 3 months after the project completion and end of contract. For projects funded in 2017/18 this is end June 2018. A full report on use of the funding for 2017/18, informed by these end of project monitoring forms, will come to Area committee in September 2018.

**3.0 RECOMMENDATIONS**

- 3.1 It is recommended that Members agree that Rhu and Shandon Community Council return £3,420 to the Council.

**4.0 DETAIL**

- 4.1 There has been a request from the grantee: Rhu and Shandon Community Council, to carry forward funding of £3,420, into 2018/19 to undertake all of the works within their project applied for in 2017/18. The project is the Rhu and Shandon Conservation Area Appraisal. Funds were originally received on 10<sup>th</sup> May 2017.
- 4.2 The grantee has not been able to undertake any of the project spend, as per their contract. There is therefore a contractual requirement to return unspent funds.

- 4.3 Notwithstanding the merit of the original project and the good intentions of those involved to go to lengths to develop an approach for it to be delivered in 2018/19, the grantee has proposed significant revisions to the delivery of the project, including a change in the match funding profile and delay to the estimated completion date. The proposed alternative carries risk in both delivery and timing.
- 4.4 A request to extend spend to end of March 2019 risks that, should the project not be completed, the return of funds would be too late to be included with the distribution available in the next round of funding. This will prevent community projects from accessing much needed funds.
- 4.5 The revised match funding profile includes in kind contributions, a personal donation and the exchange of professional services, this information was not in the original application. This requires reapplication to the fund and subsequent reassessment.
- 4.6 The applicant should re-apply to the Supporting Communities Fund with their new proposal.
- 4.7 Officers take a fair and consistent approach to monitoring spend of Supporting Communities Funding. The recommendation to return funds is in line with normal procedure.

## **5.0 CONCLUSION**

- 5.1 The grantee has failed to deliver the project within the agreed timescale in and is contractually obliged to return the funding. A revised delivery proposal carries risk both in delivery method and proposed timescales.
- 5.2 In accordance with the terms and conditions of the grant agreement, officers recommend that funds be returned in full.

## **6.0 IMPLICATIONS**

- 6.1 Policy: None
- 6.2 Financial: Return to be reallocated in 2018/19.
- 6.3 Legal: Contract of grant award to be adhered to.
- 6.4 HR: None
- 6.5 Equalities: The grant allocation is consistent with the Equal Opportunities policy of Argyll and Bute Council
- 6.6 Risk: Return of funds reduces risk
- 6.7 Customer Service: None

**Cleland Sneddon,  
Chief Executive, Chief Executive's Unit**



**Councillor Robin Currie,  
Policy Lead for Communities, Housing, Islands and Gaelic**

12<sup>th</sup> June 2018

**For further information please contact:**

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Argyll and Bute Council 2017-18



OUR CHILDREN...



THEIR FUTURE...

Community Services: Education

Primary Area Report: Helensburgh and Lomond

## Introduction

The Helensburgh and Lomond area has eleven primary schools and Parklands School providing specialist education for pupils of both primary and secondary school age. Nursery provision is provided within five of these schools and nine partners providers.

This report provides a range of key information about the schools in the area and highlights some of the wide and varied range of activities our young people have been involved in during session 2016-17.

The Standards and Quality report to Community Services, 14 December 2017 provided elected members with important information on the progress made in relation to education within all of Argyll and Bute.

Most recently (March 15, 2018) the Community Services Committee paper – The National Improvement Framework for Scottish Education, provided an overview of the Primary achievement in Literacy and Numeracy for P1, P4, P7 in Argyll and Bute, Achievement of Curriculum for Excellence (CFE) Levels 2016/17.

Additional and more detailed information about each school can be found in the school's Standards and Quality Reports. In addition each school's Improvement Plan outlines its main priorities for improvement. Most schools have an active website where these documents can be accessed and further links or information can be obtained from the Head Teacher.

# Primary School Profiles:

## Helensburgh and Lomond

\* Data for rolls provided at Census each year

Primary School Roll (as at census) *						
Cluster Primary Schools	13/14	14/15	15/16	16/17	17/18	% change in Roll over 5 years <sup>1</sup>
Arrochar Primary School	64	59	62	65	60	-6.25
Cardross Primary School	183	176	176	157	164	-10.38
Colgrain Primary School	253	256	271	287	305	20.55
Garelochhead Primary School	89	83	84	100	110	23.6
Hermitage Primary School	381	398	398	399	377	-1.05
John Logie Baird Primary School	167	170	167	159	151	-9.58
Kilcreggan Primary School	75	86	89	82	90	20
Luss Primary School	19	16	9	7	7	-63.19
Parklands School	14	16	20	24	22	57.14
Rhu Primary School	179	194	206	211	221	23.46
Rosneath Primary School	85	91	87	86	88	3.53
St Joseph's Primary School	181	190	189	184	178	-1.66
<b>Total Roll for cluster</b>	<b>1690</b>	<b>1735</b>	<b>1758</b>	<b>1761</b>	<b>1733</b>	<b>2.54</b>

<sup>1</sup> Please note the % change in Roll over 5 years shows the percentage change in roll figures from 2013/2014 to 2017/2018 and is not an average.

- The rise in primary pupil placements at Parklands has directly impacted on the rolls of other schools from which pupils have been placed

Number of pupils at each SIMD level in each cluster area											
Cluster	1	2	3	4	5	6	7	8	9	10	Total
Bute	14	51	113	138		47		28			391
Cowal	109	83	77	200	305	124	15				913
<b>H&amp;L</b>	<b>54</b>	<b>94</b>	<b>114</b>	<b>4</b>	<b>347</b>	<b>43</b>	<b>339</b>	<b>295</b>	<b>348</b>	<b>121</b>	<b>1759</b>
Islay & Jura	10			43		144	19				216
Kintyre North				1	1	98					100
Kintyre South		92	90		157	96	88	2			525
Mid-Argyll	10	1		49	44	220	187		1		512
Mull						124		83			207
OLI	35	20	159	39	127	438	254	188			1260

- The SIMD data for HALCO shows that 8% of primary aged pupils are in the two most deprived deciles and 27% in the least deprived two deciles.

## Footwear and Clothing Grant and Free School Meal Information for Helensburgh & Lomond Cluster

	13/14	14/15	15/16	16/17	17/18 <sup>2</sup>
Clothing and Footwear Grant (CFG) (number of pupils) <sup>2</sup>	287	255	270	218	223
Clothing and Footwear Grant (CFG) (% of cluster school roll)	17.0%	14.7%	15.4%	12.4%	12.9%
<b>Total CFG for Primary Schools in Argyll and Bute</b>	1096	1113	891	801	875
<b>Total CFG for Primary Schools as a % of total school roll in Argyll and Bute</b>	19.2%	19.2%	14.6%	13.8%	14.89%
	13/14	14/15	15/16 <sup>3</sup>	16/17	17/18 <sup>2</sup>
Free School Meals (number of pupils)	225	198	216	186	177
Free School Meals (% of cluster school roll)	13.3%	11.4%	12.3%	10.6%	10.2%
<b>Total Free School Meals for Primary Schools in Argyll and Bute</b>	898	856	675	666	581
<b>Total Free School Meals for Primary Schools as a % of total school roll in Argyll and Bute</b>	15.8%	14.8%	11.1%	11.5%	9.9%
<b>National Average for Free School Meals for Primary Schools (%)</b>	20.6%	55.3%	54.1%	53.4%	Not yet collated
<b>National Average for Free School Meals for P4-P7 only (%)</b>	Not collated	Not collated	19.2%	17.9%	Not yet collated

<sup>2</sup> Clothing and Footwear Grant (CFG) is not shown as a National Average as each authority set their own criteria and therefore cannot be compared accurately. Please note that 2017-2018 data for CFG and Free School Meals (FSM) is to date (March 2018) and therefore may change as the year progresses.

<sup>3</sup> On 5 January 2015, the Scottish Government launched the extension of free school meals eligibility to include all children in primary 1-3.

National Averages for Free School Meals have been taken from 'Healthy Living Survey 2017'

- The numbers of pupils receiving a clothing grant or a free school meal is significantly lower than the national average over the past five years and has fallen again in 2017-18.

## Exclusion and Attendance Information for Helensburgh and Lomond Cluster

	13/14	14/15	15/16	16/17 <sup>6</sup>	17/18 <sup>6</sup>
Attendance (% of cluster school roll) <sup>4</sup>	96.02%	95.25%	95.60%	95.12%	96.04%
Unauthorised Absence (% of cluster school roll)	0.81%	0.89%	0.89%	0.94%	0.68%
<b>Authority Average – (%) Primary Schools in Argyll and Bute</b>	95.40%	95.87%	95.52%	95.60%	95.27%
<b>Unauthorised Absence - (%) Primary Schools in Argyll and Bute</b>	0.87%	0.89%	0.98%	1.09%	1.03%
<b>National Average for both Secondary and Primary Pupils (%)<sup>5</sup></b>	Not collated	93.70%	Not collated	Not yet collated	Not collated
	13/14	14/15	15/16	16/17 <sup>7</sup>	17/18 <sup>7</sup>
Exclusion Openings	30	7	19	25	0
Exclusion Incidents	5	2	4	8	0
<b>As a % of Total Argyll and Bute Primary School Exclusion Openings</b>	14.9%	4.8%	38.8%	25.8%	0%
<b>As a % of Total Argyll and Bute Primary School Exclusion Incidents</b>	8.1%	5.9%	30.8%	27.6%	0%

<sup>4</sup> Authorised absence includes bereavement, short – term exceptional domestic situations, religious observance, weddings of immediate family. Unauthorised absence includes truancy, unexplained absence and most family holidays during term time. Attendance and absence is outlined in Management Circular 3.03.

<sup>5</sup> Attendance, Absence and Exclusion information is now collected on a biennial basis and was **not** collected for 2013/2014 or 2015/2016 academic year. It was collected at the start of 2017/2018 session for 2016/2017.

<sup>6</sup> Please note that attendance data for 2017-2018 is for the year to date and not a complete year. It is therefore subject to change.

<sup>7</sup> Please note that exclusion data for 2017-2018 is for the year to date and not a complete year. It is therefore subject to change.

National Averages for Attendance have been taken from Attendance and Absence 2016/17 - Supplementary Data – March 2018.

- Attendance is fractionally above the Argyll and Bute average for all primary schools.
- Unauthorised absence is lower than in the rest of Argyll and Bute.
- There have been no incidents of exclusion this session.

## Achievement of a level data June 2017

CLUSTER	STAGE ROL L	STAGE	ELT	ER	EW	N	ROLL	GLT	GR	GW
BUTE	59	P1	88%	76%	73%	88%				
	49	P4	88%	76%	71%	76%				
	57	P7	77%	58%	68%	47%				
COWAL	118	P1	82%	73%	71%	77%	*	83%	83%	83%
	127	P4	76%	70%	62%	65%	*	100%	0%	0%
	103	P7	67%	60%	49%	50%	*	60%	20%	20%
HALCO	254	P1	97%	94%	91%	93%				
	252	P4	92%	85%	81%	84%				
	232	P7	93%	83%	78%	85%				
ISLAY AND JURA	24	P1	100%	92%	79%	75%	*	100%	100%	100%
	34	P4	74%	68%	65%	71%	*	80%	80%	80%
	32	P7	88%	75%	72%	69%	*	100%	100%	100%
MID ARGYLL	72	P1	85%	78%	65%	83%				
	74	P4	84%	84%	72%	74%				
	83	P7	77%	70%	55%	65%				
MULL AND IONA	25	P1	52%	48%	40%	44%	*	25%	25%	25%
	28	P4	79%	75%	64%	93%	*	43%	43%	43%
	32	P7	88%	88%	69%	88%	*	100%	50%	50%
NORTH KINTYRE	17	P1	76%	76%	76%	76%				
	12	P4	50%	58%	58%	58%				
	18	P7	72%	78%	72%	50%				
OLI	162	P1	80%	79%	80%	80%	14	100%	93%	86%
	171	P4	79%	75%	67%	74%	10	100%	100%	70%
	141	P7	84%	84%	75%	87%	*	43%	57%	57%
SOUTH KINTYRE	69	P1	78%	78%	74%	78%				
	83	P4	73%	65%	59%	60%				
	68	P7	74%	76%	66%	69%				

**NOTES:**

ER English reading, EW English writing, ELT English Listening and talking N Numeracy

GR Gaelic reading, GW Gaelic writing, GLT Gaelic Listening and talking.

\* Pupil numbers are suppressed

The data highlighted in green indicates that this is above the national average for this stage and curricular area.

- Pupils in P1 and P4 have outperformed the national average in all areas with the exception of P7 writing and numeracy.
- Curriculum for Excellence expectation or benchmark is that 75% of pupils will achieve the level appropriate for their stage. Due to the small sample size it is important to note that the data may vary considerably from year to year and that caution should be used when making comparisons between schools or with national data.
- The path most children and young people are expected to follow through the above levels reflects the stages of maturation and how they engage with learning as they develop. Some children and young people will start



learning at these levels earlier and others later, depending upon individual needs and aptitudes.

- The table below outlines the National expectations of when most children and young people may achieve each level:

CfE Level	Stage
Early	The final two years of early learning and childcare before a child goes to school and P1, or later for some.
First	To the end of P4, but earlier or later for some.
Second	To the end of P7, but earlier or later for some.
Third and fourth	S1-S3, but earlier or later for some.

**Further information**

**2018 National Improvement Framework for Scottish Education –**

<https://beta.gov.scot/publications/2018-national-improvement-frameworkimprovement-plan/>

**Achievement of CfE Levels 2016/17 document -**

<http://www.gov.scot/Resource/0052/00529096.pdf>

**National Improvement Framework – 2017 Evidence Report -**

<https://beta.gov.scot/publications/national-improvement-framework-scottisheducation-2017-evidence-report/>

# Early Years Update

## Early Learning and Childcare

Children and families within Helensburgh and Lomond access Local Authority Early Learning and Childcare (ELC) - offered as either a morning or afternoon session.

ELC is also provided by Voluntary and Private operated groups in addition to Local Authority Services. The 3rd sector are in a position to provide 'wrap around' Childcare for Parents who wish to purchase hours to allow them to work, attend college etc.

Community Childminding is a service which is provided for children following a referral from Health or Social Work; it is designed to be an early intervention to support families predominately for children aged less than 3 years. Partner Childminders can also provide ELC for eligible children aged 2 years.

## Proposed expansion of ELC

The Scottish Government is proposing to increase the number of ELC funded hours to 1140hrs per year from 2020. At present, children aged three and four and some two year olds access 600 hours of ELC per year. An ELC Delivery Plan has been developed to plan the implementation of 1140 hours of ELC in Argyll and Bute. As part of this plan, a survey was carried out to find out what parents wanted to help shape future provision in Argyll and Bute. A total of 577 parents responded, with 58% of parents showing a preference for ELC provision which follows the school year – eg. a pattern of provision which follows the school day during term time. 40% of parents wanted ELC provision across the year – both within the school term and during the holidays. This data was used to inform the development of the proposed Argyll and Bute ELC delivery model.

## Local Authority Proposed ELC Delivery Model

When developing a service model for ELC for local authority provision, the following elements were taken into consideration:

- The needs of parents and families within ELC clusters across Argyll and Bute.
- The sustainability of partner providers which provide much valued wraparound childcare within the towns and surrounding areas of Argyll and Bute.
- The sociodemographic profile of each of the ELC clusters.
- Projected economic development within ELC clusters.

This information was gathered through a robust mapping exercise within each of the localities of Argyll and Bute. It was then used as a basis for proposing two service models for local authority ELC expansion:

***Model One - ELC provision which matches the school day, offering term time provision and totalling 30 hours per week*** – this model will be used in smaller settings where it would not be financially viable to open for extended hours. This model will also be used if there are partner providers within the local area which already offer wraparound ELC provision and there is sufficient capacity to meet local need

***Model Two - ELC provision which runs from 8.30 – 5.30 every day, throughout the year, offering flexibility of uptake***– this model will be used in larger local authority settings where there are no partner providers offering wraparound ELC within the local area and there is a demand for such provision.

## **Phasing Delivery of ELC By 2020**

It is important to ‘test’ the expansion of ELC prior to implementation in 2020. As stated in previous reports, the Scottish Government is funding two 1140 hours trials in Argyll and Bute – one in Tobermory and one in Tiree. Additional capital and revenue funding from the Scottish Government will be utilised to phase increased ELC hours to a range of settings across Argyll and Bute over the next three years.

Again we looked at the following elements in planning to phase our expansion of ELC within Argyll and Bute:

- The needs of parents and families within ELC clusters across Argyll and Bute.
- The sustainability of partner providers which provide much valued wraparound childcare within the towns and surrounding areas of Argyll and Bute.
- The sociodemographic profile of each of the ELC clusters – using the SIMD profile of each nursery.
- Projected economic development within ELC clusters.
- Availability of workforce.

Plans for the phased expansion of ELC also include the use of partner providers, local authority providers and childminders when increasing provision to 1140 hours. So far, clusters of settings within Bute and Cowal and Mid Argyll have been used which have met the criteria listed above and were ready to begin implementation with minimum changes to provision. Within the Helensburgh and Lomond area, there is a higher number of partner providers, including childminders, which have the potential to offer parents a wider range of ELC options than in other areas of Argyll and Bute. There is also further work to be done to ensure the expansion of ELC within local authority providers does not have a negative impact on the sustainability of partner providers and childminders, which offer valuable wraparound and 0-3 provision to families in those areas. Provision within the Helensburgh and Lomond area will be included in future ELC phasing plans.

## **Next Steps**

Plans are in place to phase in the expansion of ELC to more settings across Argyll and Bute in preparation for full implementation in August 2020. However, this will be dependent on receiving the appropriate funding from the Scottish Government.

For more information on expansion of ELC in Helensburgh and Lomond, please contact Ailsa Dominick – [ailsa.dominick@argyll-bute.gov.uk](mailto:ailsa.dominick@argyll-bute.gov.uk)

For further information on expansion of ELC across Argyll and Bute, please contact Alison MacKenzie-[alison.mackenzie@argyll-bute.gov.uk](mailto:alison.mackenzie@argyll-bute.gov.uk)

## **Workforce Development**

The Early Years Service offers all practitioners free access to a wide range of professional development training – ranging from centrally based training days in Inveraray to support sessions within and across ELC settings.

We also held a number of CPD courses locally across Helensburgh and Lomond:

- Paediatric First Aid
- Bringing Picture Books to Life
- Literacy and Numeracy Twilights
- Childminder Network Meetings

In addition to the above CPD opportunities, the Early Years Service offered local training around Bookbug and held 'Bookbug Explorer Effective Gifting' sessions in Helensburgh.

## **Building Our ELC Workforce**

The Service is currently working in partnership with Argyll and Bute's Learning and Development Team, Skills Development Scotland (SDS) and secondary schools across the local authority to deliver a Foundation Apprenticeship in Social Services Children and Young People (SSCYP). There will be 10 places available initially, starting in August 2018. Timetabled into students' choices for S5 and S6, year 1 will comprise 5 units towards the national progression award and year 2 will include nursery placements for 1 day each week.

A bid has also been submitted to SDS to deliver 6 Modern Apprenticeships in SVQ3 (SSCYP). Commencing in August 2018, this will be offered as a two year apprenticeship where students are supernumerary and paid a salary as they work towards their Practitioner qualification within Local Authority nurseries. In future years, if a student successfully completes the Foundation Apprenticeship in S5 and S6, he or she could subsequently complete the Modern Apprenticeship in one year. The Early Years Service will also be working with Argyll College and the Council's Lead Officer 16+ to raise the profile and attractiveness of the sector and actively increase diversity.

For more information on EY Workforce Development and Transitions, please contact Linda Burgar – [linda.burgar@argyll-bute.gov.uk](mailto:linda.burgar@argyll-bute.gov.uk)

## **Family Learning**

The following regular family groups are on offer by the local authority to parents across the Helensburgh and Lomond Area:

- Roots of Empathy (delivered within some schools in the Helensburgh and Lomond Area to children in Primary 1-3).
- Bookbug.
- Psychology of Parenting Programme (PoPP).
- 'Tea and a Blether' parent and child sessions.
- 'Messy Play' / 'Active Play'.
- 'Meet and Eat' – intergenerational sessions.

For more information on Family Learning in the HALCO area, please contact Jeanette McGourlay – [jeanette.mcgourlay@argyll-bute.gov.uk](mailto:jeanette.mcgourlay@argyll-bute.gov.uk)

## ELC - Learning and Development

As part of the Education Strategy 'Our Children, Their Future', the Argyll and Bute 'ELC Learning and Development Framework' has been developed to provide strong and consistent guidance on learning and development from birth through to a child starting school. Every setting and childminder has been issued with this guidance and providers are encouraged to use this tool as part of their self- evaluation, along with 'Building the Ambition' and 'How Good is our Early Learning and Childcare?' Members of the central support team use the Framework as a key document as part of their support visits, focusing on 'Environment', 'Experiences' and 'Interactions'. Data is also used to analyse the quality of provision with progress being tracked through 'Care Inspectorate' and 'Education Scotland' inspections. Twice a year the local authority gathers data in relation to 4 year old children's progress within their developmental milestones, and this is used to target resources more effectively. Teams are being trained in the use of improvement methodology to support their own improvement journeys – being clear about how they know a change has led to an improvement.

As well as tracking progress in children's learning outcomes, practitioners in nurseries also track each child's progress within their developmental milestones. We know that most children achieve their milestones as a matter of course. However, some children might need a little extra help or time to achieve theirs. The milestones we track are:

- Social, emotional and behavioural
- Speech and language
- Cognitive and sensory
- Fine motor skills
- Gross motor skills

The Early Years Service gathers data twice a year to find out how children are progressing within their milestones. In Helensburgh and Lomond, the data shows us that 43% of our four year olds had already met all of their developmental milestones by the end of December 2017.

There are currently 14 settings which provide ELC throughout Helensburgh and Lomond. At present 86% have been graded '4' (good) or above as a result of Care Inspectorate inspections.

For more information on ELC Learning and Development, please contact – Kathleen Johnston – [kathleen.johnston@argyll-bute.gov.uk](mailto:kathleen.johnston@argyll-bute.gov.uk) April 2018

# Teaching and Learning

## Health and Wellbeing

Learning in health and wellbeing ensures that children and young people develop the knowledge and understanding, skills, capabilities and attributes which they need for mental, emotional, social and physical wellbeing now and in the future. Learning through health and wellbeing enables children and young people to:

- make informed decisions in order to improve their mental, emotional, social and physical wellbeing;
- experience challenge and enjoyment;
- experience positive aspects of healthy living and activity for themselves;
- apply their mental, emotional, social and physical skills to pursue a healthy lifestyle;
- make a successful move to the next stage of education or work;
- establish a pattern of health and wellbeing which will be sustained into adult life, and which will help to promote the health and wellbeing of the next generation of Scottish children.

### Seasons for Growth

Seasons for Growth is a loss and grief peer-group education programme to support young people aged 6-18 years who are affected by change, loss and grief. Again this session a number of courses have been delivered in schools in partnership with Education staff, Youth Work, Royal Marine Royal Welfare Team and our MOD pupil support worker to ensure learners develop resilience, personal growth and acceptance of change in their lives.

### Athlete

On Tuesday 26<sup>th</sup> September, Rhu Primary welcomed Christ Bennett, GB Hammer Throw athlete, to work with pupils and inspire them to achieve their own goals in life. Chris led an afternoon fitness session for all pupils. achievements. As part of the school ethos, in which they are keen for all pupils to be fit and active as well as develop a positive mental attitude, this was a great opportunity for all pupils to gain an insight into how sportspeople achieve their goals.

### PE at Cardross

In the third term every class focused on gymnastics and enjoyed using apparatus and equipment to gain confidence and develop more dexterity in their movement. With newly serviced apparatus and recently purchased new mats, it was great to be able to utilise, so well, the resources the school have.

The second half of the term saw the children take their ball skills into hockey – using real sticks and balls for the first time. Using the proper equipment gave the children the opportunity to experience the weight and power capabilities, the appropriate grip and the ability to manoeuvre the head in a controlled manner – all essential to success in the game..



### Active Schools Cup

On Friday the 29<sup>th</sup> of September, Hermitage Primary Football team won the annual Adrencaple Active Schools Cup. Competing against 5 other schools in very poor weather conditions the team did well scoring 23 goals in total across all of their games and only conceded a single goal.

# Numeracy

Being numerate helps us to function responsibly in everyday life and contribute effectively to society. It increases our opportunities within the world of work and establishes foundations which can be built upon through lifelong learning. Numeracy is not only a subset of mathematics; it is also a life skill which permeates and supports all areas

of learning, allowing young people access to the wider curriculum.

We are numerate if we have:

Developed the confidence and competence in using number which will allow individuals to solve problems, analyse information and make informed decisions based on calculations.

## Numeracy across the Area

In September we commenced our Numeracy pilot, working with West Dumbarton, focusing on the Stages of Early Arithmetical Learning (SEAL) with 10 schools across the Authority. Within HALCO, Colgrain is involved in this pilot. The training focuses on the pedagogy supporting the early acquisition of numeracy skills. The feedback received has been positive. The feedback received so far has been positive with practitioners from the HALCO area stating, "I believe all of my pupils will achieve Early Level by the end of Primary 1 as SEAL strategies provide pupils with a stronger understanding."

The Authority have purchased resources to support all schools with effective numeracy strategies including Number Talks and Numicon. Training for these resources has been delivered through school visits and a twilight programme, tailored for each Cluster. In the HALCO area, 6 primary school are currently using Numicon resources provided by the authority to support their pupils.

Many of our schools took part in Maths Week in September, making maths engaging and fun.

## Sum Dog

Arrochar Primary School's P4/5 class were Argyll and Bute Sum Dog champions. It was the first time the competition was run in Argyll and Bute and P4/5 were winners.



## Parklands

During this session Parklands primary pupils have been working hard with sum dog in some of their classes, this has been a valuable online tool that the pupils have enjoyed using. Sumdog is highly motivating for Parklands pupils and due to the visual nature of its content helps maintain interest for pupils. This year has also seen the purchase of Numicon resources which have been put to good use both in and out of the class as the resources have been taken all around the school grounds to encourage and develop the pupils' number skills. Numicon has helped demonstrate a number of concepts in a visual manner.

## Champions!

Mr Morrison's P4/5 class at Rosneath Primary school were on 28<sup>th</sup> April confirmed as Overall Winners of the Argyll and Bute Sumdog Competition.



**Maths Week** as part of Scottish Maths week Primary 2 pupils at John Logie Baird created their own numeracy board games.

# Literacy

Language and literacy are of personal, social and economic importance. Our ability to use language lies at the centre of the development and expression of our emotions, our thinking, our learning and our sense of personal identity. Language is itself a key aspect of our culture. Literacy is fundamental to all areas of learning, as it unlocks access to the wider curriculum. Being literate increases opportunities for the individual

in all aspects of life, lays the foundations for lifelong learning and work.

The literacy experiences and outcomes promote the development of critical and creative thinking as well as competence in listening and talking, reading, writing and the personal, interpersonal and team-working skills which are so important in life and in the world of work.

## Accelerated Reading

Some of the Pupil Equity funding at Heritage Primary was allocated to accelerated reading to allow every child, from P2-P7, to engage in this reading programme. A whole school initiative was established this year to encourage pupils to read for pleasure whilst developing their key reading skills. The books are set at an appropriate level to meet the needs of each pupil. The level is established by sitting an online test at the beginning of the school year. When a pupil finishes a book they complete an online comprehension test. If they achieve 80% or above they earn a bee for their class. At the end of the learning block the class with the most points earns themselves an Accelerated Reading trophy and a movie afternoon. A Gold, Silver and Bronze certificate is also awarded to the pupils who have earned the most points throughout the learning block. Many of the individual certificates presented for learning block 2 were issued to children who were in the target group to close the attainment gap. This indicates that the initiative is encouraging them to engage more in reading and enhance their reading skills.

## Outdoor Learning Supporting Literacy

Primary 6 pupils at Rhu Primary took an inspirational walk around their local woodland to gather material for a descriptive poem. The sun shone and it was a beautiful day which enhanced the depth of descriptive words and phrases that pupils expressed.

In class they had learned about poetic techniques including metaphors and similies. In the woods they were looking for images to use in their poems. Walking through the crunchy leaves, gazing up at towering trees and listening to the gentle sound of the trickling stream all enabled the children to gather some amazing imagery. When they returned to the class to write their poetry, the results were fantastic. Feedback from the children reflected their enthusiasm and the ease with which they had created descriptive imagery. They all thought it was much easier to create a poem after walking through the woods than trying to imagine what it was like while sitting in the classroom. Another great example of how outdoor learning can enhance literacy skills.



## 1+2

The Scottish Government's policy, Language Learning in Scotland: A 1+2 Approach, is aimed at ensuring that every child has the opportunity to learn a modern language (known as L2) from P1 until the end of the broad general education (S3). Additionally, each child is entitled to learn a second modern language (known as L3) from P5 onwards. The policy should be fully implemented across the country by August 2021.

The Language Learning: 1+2 approach is now well underway in the Helensburgh and Lomond area. All 12 primary schools are delivering French as language 2 from P1 onwards. Colgrain and Arrochar are delivering Gaelic as the third language. Rosneath is teaching Spanish and Scots, whilst Parklands School is teaching Makaton as the third language. Makaton is a spoken sign language that has finger spelling as well as special signs for words and phrases. Most of the other schools in the area are planning to implement the third language during the academic session 2018/19.

The cluster is now working towards ensuring effective progression in language learning from P1 through to the end of the BGE.

Our cluster has a Language Leader and holds termly Languages cluster meetings. The cluster is using the online platform- [PowerLanguage Schools \(PLS\)](#) as the main teaching resource to deliver French. This resource can also be used for teaching Spanish and German. The schools teaching Gaelic use the online resource- [Go!Gaelic](#). All schools have resource packs with resources for teaching, primarily, French and additional languages. Each pack contains a talking pen (sound enables resources in any language and can be used as a recording tool), books and language learning games.

During 2017/18 staff in the cluster have been received a range of training opportunities.

## Literacy across the Area

In June 2017, as a service, we launched a Literacy pilot, focusing on the Early Acquisition of Literacy (This project focuses on the importance of providing opportunities to develop the early skills for reading and writing, including listening, talking, engaging with music, movement and memory and engaging with stories. John Logie Baird and Hermitage Primary are taking part in this pilot. The feedback gathered so far from staff, parents and pupils has been very positive.

## Emerging Literacy

Using PEF money and in collaboration with the Northern Alliance Regional Improvement Collaborative, John Logie Baird have implemented a new assessment tool to identify early literacy skills gaps across the whole school. Particular attention was given to those children from low SIMD and FME backgrounds alongside ASN or other underperforming groups of children in reading.

Support staff were trained in the steps to success for ensuring children engage with stories in a nurturing fashion. With the recent development of a brand new school library, children meet with support staff in twos or threes to hear stories being read by staff. Within this time any new vocabulary encountered is used to enhance children's understanding, dialogue and range of vocabulary, linking this with their own experiences.

Taking account of assessment outcomes, gaps in learning are now being filled very quickly, particularly around rhyming. Staff report increased confidence in specific areas including now the will and motivation of most children to share reading the story together. Almost all children are enthusiastic to attend and even the most reluctant participants are now starting to have the confidence to volunteer to read. Two children, when being called for their session, were overheard saying brightly 'It's our time to shine'. One P5 child also participates in fine motor control skills development.

The next steps are for support staff and class teachers to meet next week to discuss progress and next steps. Parents will be invited to participate in sessions and to hear about their children's progress. In turn we will be able to capture their thoughts/impact on the initiative so far.

## Collaborative Action Research

A collaborative Action research project involving John Logie Baird, Colgrain, Garelochhead and Rosneath has impacted greatly on the quality of teaching and learning of reading. Notably children are listening more attentively and engaging/participating in deeper discussions about texts to further their comprehension. This work will be shared on 5<sup>th</sup> June at Colgrain PS should any members be interested in attending.

# Teaching and Learning Technology

## Digital Learning Support

The Education Digital Learning Team has made 16 visits to Primary Schools in HALCO. These visits have supported staff and learners to develop an understanding of how a range of technology can be used to effectively support and enhance learning. These technologies have included:

- Drones
- Micro:Bits
- IMovie
- Spark+
- Robots
- Raspberry Pi
- Kodu
- Stop Motion
- Green Screen



## Solar Ovens for use on the Moon!

Primary 5/4 pupils at Kilcreggan Primary have created Solar Ovens from everyday materials. Pupils were looking at how technology has developed over the past 90 years and thinking about designing some technology for the future. Their discussions led them to think about how people might cook in the future.

They then began to think about if people were living on the moon in the future how they could cook. They decided to try to cook using only the sun. With their ovens completed pupils then cooked "S'mores" This might not be the ideal diet for future moon dwellers but P5/4 enjoyed their cooked S'mores!

## Google Suite



### Budding Directors

Rosneath Primary are always keen to learn new skills. They were recently filming peers whilst being filmed by the BBC as part of a workshop for Author's live- watch out for them!

Hermitage Primary School were selected as a G Suite Pilot school this session. The use of Google Suite in the school has had an extremely positive impact on teaching and learning as well as collaboration among students and staff. This year, Primary Seven used Google Suite during their Technology Challenge Project. This allowed them to contribute simultaneously to their presentations and business plans and greatly impacted motivation and engagement throughout the project. G Suite also allowed staff to give meaningful and instant feedback to children within their Google Classroom. Primary Five and Six have been using G Suite to increase engagement in homework. This has allowed staff to post help videos and homework instructions within their Google Classroom which can be accessed at home by children to provide support when completing homework tasks. G Suite has also had a significant impact on planning and assessment at Hermitage Primary School.

# Teaching and Learning

## Wider Achievement: Outdoor Learning

### John Muir Discovery Award

Pupils at Rhu Primary have completed the John Muir Discovery Award. The focus this year was Bees; creating the best environment to encourage them to visit wild places nearby and working with local bee keepers to develop their own understanding and appreciation of these amazing insects. The school Gardening Club was also been involved by sowing seeds to create 'Bee Banquets'. Pupils recycled yogurt pots as seed trays and filled them with the first batch of compost. The seeds will be ready for sale in spring and the hope is to use some of the seeds to make a 'bee corridor' with the school neighbours donating a patch of their garden. The Children explored the local wild places of Ardenconnel Woods, Glenarn Gardens (Mr and Mrs Thornley are local bee keepers), the Churchyard, the school garden and their own gardens.

### Green Day – Raise the Flag!

If anyone had chance to pop by on Cardross on Friday 29th September they might have wondered what "rubbish" was going on! It was the day they chose to celebrate the award of their 3rd Green Flag from Eco Schools Scotland and everyone really entered into the spirit of the event. The theme was "Recycle, Upcycle" after concerted efforts from the whole school last year in this area. Everyone gathered together in fabulously creative "trashion" items made from recycled materials and throughout the day, all the pupils took part in a variety of activities such as creating 'Welly Planters' for our grounds, recycled paper 'fuel-bricks' and bottle-top fence pictures as they further reinforced the message that most things can be reused or recycled. One class also composed a new Eco song for the school. Cardross Primary were delighted to welcome guests before lunch to help them raise the new flag and award the "Trashion" prizewinners their certificates and prizes. Mingling alongside parents and friends were local Councillors, Ellen Morton and Richard Trail, the Policy Lead for Education and Lifelong Learning, Cllr Yvonne McNulty and MP Brendan O'Hara and his wife.

### Bulb Competition

The P4/5 class at Arrochar were successful, for the fifth consecutive year, in the Helensburgh and Gareloch Horticultural Society's annual bulb competition.



P3/4 pupils at Rosneath entered Keep Scotland Beautiful Competition. Pupils decided to design their own garden to attract wildlife. This has been a great success for P3/4, despite not winning the competition all the children have been enthused by this project and collectively designed a garden. Following fundraising and contributions by the School Fund and Parent Council the children have raised £500 to begin creating their garden. Local businesses, parents and local community members will be part of the construction. This exciting interdisciplinary experience has capture the children and extended the use of knowledge and skills across the curriculum.

### Luss Primary scoops 7th Eco Schools green flag

LUSS Primary School has scooped its seventh Eco-Schools Green Flag which is a really remarkable achievement. Argyll and Bute Council's policy lead for education, councillor Yvonne McNeilly, said: "To receive one green flag is a great achievement, but to be awarded seven is truly remarkable. "The Eco Schools programme is a great way to teach children about the importance of looking after the world around them and provides a useful learning framework for learning, in line with the curriculum of excellence." The schools hard work and determination to keep a focus on eco work has certainly paid off.

# Teaching and Learning

## Wider Achievement: Community Partnership

### 250 Year Celebration – 1767-2017

Arrochar Primary School celebrated their 250 year anniversary in December 2017. The pupils organised a fabulous 250 year celebration day. There were tours of the school, singing, powerpoint presentations and whole school displays centered around the history of the school. Each class selected an event or decade to focus their learning on. The P7 pupils organised a fabulous buffet which was provided by the Tarbet hotel. We had input from the community; we worked with Mrs Mary Haggarty BEM, from the local heritage group and community council. Parents, pupils and community members, along with some ex staff members, parents and pupils celebrated this marvelous achievement with us.



### Family Learning at Rosneath

continues to build on the success the school has had in this area in previous years. Activities include cooking club, literacy/numeracy support sessions for parents in a small group and individual basis. This work has led to:

- ✓ Increased positive engagement with school
- ✓ Comments for parental questionnaires
- ✓ Comments from learning conversations between staff and families
- ✓ Participate levels of parents in school activities and events

## Scottish Evening

Kilcreggan Primary school's traditional Scottish evening took place on Tuesday 6<sup>th</sup> February. This event celebrated the traditions and culture of Scottish poetry, song, and dance led by P4-7 pupils. A large number of P4-7 pupils as participated in this evening, many learning their allocated poems as homework. Pupils and staff from the school were joined by a large number of the community and together they all enjoyed a supper of haggis, neaps and tatties followed by cheese, oatcakes and some world famous Scottish chocolate biscuits. It was a fabulous evening of entertainment.

## St Joseph's Sweep the Board

What a great evening St Joseph's had at the Rotary Club Young Writer and Young Photographer prize-giving. In total they had four winners taking second and third prize in the Young Writers competition and two first prizes in the Young Photographer competitions. Winning pupils were accompanied to the prize-giving by their families and Miss Docherty who led the competition in school.

## Online School Lunch Ordering

John Logie Baird PS piloted the Qkr Payments initiative to help parents to order and pay for lunches online in partnership with catering. Not only does it cut down on administration it helps parents to view and pay for meals easily and at their convenience.

## LiveArgyll

In October Colgrain Primary were delighted that they were chosen to be part of the LiveArgyll launch.



# Teaching and Learning

## Wider Achievement: Contributions to charities

### Food Collection

Primary 3 pupils at Rhu Primary organised a Harvest Appeal to collect food donations for charity. They collected over 400 items which were distributed between Glasgow City Mission and the local Helensburgh Food Bank. The project developed Enterprise and Citizenship skills as well as addressing ICT and data handling experiences and outcomes. What responsible citizens!



### Colgrain Primary Sports Relief Danceathon

Pupils at Colgrain came together in March to perform a dance to the song "this is me" from the hit film the Greatest Showman. The performance raised money for this year's Sports Relief campaign. The performance was filmed and shared with parents.



### Coffee Afternoon

P7/6 pupils at Garelochhead Primary held an assembly for parents in September highlighting the dangers of smoking. The pupils learned a lot of facts about smoking through their 'Smoke Free Me' topic. The assembly was combined with a coffee afternoon for the MacMillan cancer charity held in memory of a young member of staff who recently passed away. They baked cakes and decorated the hall for their visitors. The afternoon was fabulous and raised over £600 for the charity.



## MOD Pupil Support

Our schools in Helensburgh and Lomond have for the final time benefited from the MOD Education Fund which sought to mitigate the effect of exceptional mobility or deployment of the Armed Forces community.

This fund has been used to finance an additional Support for Learning Teacher who provides vital support within our schools to Armed Forces children affected by mobility, resulting in frequent moves between schools or even education. They also provide emotional support to develop resilience in children who may have to cope with a parent being deployed for up to 10 months on a submarine, with no communication with family.

This funding has allowed for the continued employment of a Service Pupil Advisor, as requested by parents who wished a liaison between the Armed Forces Community and schools. This post has been in place since February 2015. The Service Pupil Advisor has continued to cultivate partnership working between Argyll & Bute Council and the Armed Forces Community. They have attended various naval families meetings to answer questions relating to our education system and provide support to families moving to the area, usually from Plymouth and Portsmouth.

This session the Service Pupil Advisor has created a significant number of story sacks which have been distributed to schools, families and houses to support children with a parent on deployment.

Another role for the Advisor has been supporting schools with the Children's University, giving children the opportunity to have activities and hobbies accredited.

A "Welcome to Education in Argyll and Bute" booklet has been updated for armed forces families relocating to the area. This supports them with issues such as how to enroll in a school, GIRFEC, local services and supports.

For the past four years, primary, secondary and third sector staff in Helensburgh and Lomond have met together to form a Professional Learning Community (PLC) with the collective aims of:

- understanding the practical, emotional, educational and social challenges children from Armed Forces families face as a result of deployment or mobility;
- identifying strategies for supporting children within both teaching and pastoral roles;
- sharing good practice and resources, and supporting each other.

In Helensburgh and Lomond, the number of Armed Forces families will continue towards 2020, with families expected to relocate from Plymouth and other areas. This is due to HMNB Clyde becoming the UK Submarine Centre of Specialisation. HMNB Clyde is also home to Sandown Mine Counter Measure Vessels and 43 Commando Royal Marines. Evidence from Royal Navy Royal Marines Welfare (RNRMW). Headteachers and parents suggest that some children from Armed Forces families may experience increased levels of emotional stress before, during and after deployment of a relative. (Deployments can last up to 9 months with limited or no communication with families back home.) This professional learning community has gained interest both locally and more widely. As a result the professional learning community will be offered for a fifth year.

The funding has also supported ten staff from across the area to be trained in approaches to nurture, with resources and materials to support the development of nurturing approaches in classes and across schools. We are delighted that experienced nurture staff from Parklands are working with the group to support this development with a clear focus on pupils from forces families.

# School Contacts:

SCHOOL	HEAD TEACHER	ADDRESS	WEBSITE
Arrochar Primary School	Alison Palmer	Arrochar Primary School, Tarbet, Arrochar, G83 7DG 01301 702261	<a href="http://www.arrochar.argyll---bute.sch.uk">http://www.arrochar.argyll---bute.sch.uk</a>
Cardross Primary School	Elsbeth Davis	Cardross Primary School, Kirkton Road, Cardross, G82 5PN 01389 841433	<a href="http://www.cardrossprimary.org/">http://www.cardrossprimary.org/</a>
Colgrain Primary School	Johanna McClelland	Colgrain Primary School, Redgauntlet Road, Helensburgh, G84 7TZ 01436 673557	<a href="http://www.colgrain.argyll---bute.sch.uk">http://www.colgrain.argyll---bute.sch.uk</a>
Garelochhead Primary School	Denise Donald	Garelochhead Primary Garelochhead, G84 0DG 01436 810322	<a href="http://www.garelochhead.argyll---bute.sch.uk">http://www.garelochhead.argyll---bute.sch.uk</a>
Hermitage Primary School	Lorna Jackson	Hermitage Primary School, Argyle Street East, Helensburgh, G84 7EW 01436 672949	<a href="http://www.hermitageprimaryschool.org">http://www.hermitageprimaryschool.org</a>
John Logie Baird Primary School	Carolyn Randall	John Logie Baird Primary Winston Road, Helensburgh, G84 9EP 01436 674001	<a href="http://www.johnlogiebaird.argyll---bute.sch.uk">http://www.johnlogiebaird.argyll---bute.sch.uk</a>
Kilcreggan Primary School	Frances Bretman	Kilcreggan Primary School, School Road, Kilcreggan, G84 0HT 01436 842109	<a href="http://www.kilcreggan.argyll---bute.sch.uk">http://www.kilcreggan.argyll---bute.sch.uk</a>
Luss Primary School	Carol Ann Struthers	Luss Primary School, Luss, By Alexandria, G83 8NY 01436 860244	<a href="http://www.luss.argyll---bute.sch.uk">http://www.luss.argyll---bute.sch.uk</a>
Parklands School	Gwen Gilmour	Parklands School, 27 Charlotte Street, Helensburgh, G84 7EZ 01436 673714	<a href="http://www.parklands.argyll---bute.sch.uk">http://www.parklands.argyll---bute.sch.uk</a>
Rhu Primary School	Anne Milne	Rhu Primary School, School Road, Rhu, G84 8RS 01436 820316	<a href="http://www.rhu.argyll---bute.sch.uk">http://www.rhu.argyll---bute.sch.uk</a>
Rosneath Primary School	Emma McDermid	Rosneath Primary School, Rosneath, G84 0RJ 01436 831354	<a href="http://www.argyll---bute.gov.uk/node/303">http://www.argyll---bute.gov.uk/node/303</a>
St Joseph's Primary School	Michelle Collins	St Joseph's Primary School, Old Luss Road, Helensburgh, G84 7LR 01436 671748	<a href="http://www.st---josephs.argyll---bute.sch.uk">http://www.st---josephs.argyll---bute.sch.uk</a>



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**ARGYLL AND BUTE COUNCIL**

**Helensburgh and Lomond  
Area Committee**

**Planning Housing and  
Regulatory Services**

**21<sup>st</sup> June 2018**

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**Homelessness in Helensburgh and Lomond**

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## **1.0 EXECUTIVE SUMMARY**

- 1.1 The main purpose of this report is to inform Councillors of the increase in the number of homeless applications taken by the local authority in Helensburgh and Lomond during 2017/18.
- 1.2 The report will detail the number of homeless applications made to the local authority over the last 3 years with a particular focus on Helensburgh and Lomond. The report will detail the reasons behind the homeless applications.
- 1.3 The report will provide information on the resources available to deal with homelessness.
- 1.4 Councillors are asked to consider the content of the report.

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh and Lomond  
Area Committee**

**Planning Housing and  
Regulatory Services**

**21<sup>st</sup> June 2018**

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## **Homelessness in Helensburgh and Lomond**

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### **2.0 INTRODUCTION**

- 2.1 The main purpose of this report is to inform Councillors of the increase in the number of homeless applications taken by the local authority in Helensburgh and Lomond during 2017/18.
- 2.2 The report will detail the number of homeless applications made to the local authority over the last 3 years with a particular focus on Helensburgh and Lomond. The report will detail the reasons behind the homeless applications.
- 2.3 The report will provide information on the resources available to deal with homelessness.
- 2.4 Councillors are asked to consider the content of the report.

### **3.0 RECOMMENDATIONS**

- 3.1 Councillors are asked to consider the content of the report.

### **4.0 DETAIL**

- 4.1 The local authority has a statutory duty to take and assess homeless applications and provide temporary accommodation for households who are homeless under Housing (Scotland) Act 1987 and Housing (Scotland) Act 2001. The local authority also has a statutory duty to assess support requirements for homeless households, providing housing support when required under the Housing (Scotland) Act 2010.
- 4.2 Housing Services received 517 homeless applications in 2017/18, completed 521 assessments, and closed 487 cases. Presentations increased by 8.6% over the previous year and were the highest since 2013/14; however they are still substantially lower than levels recorded

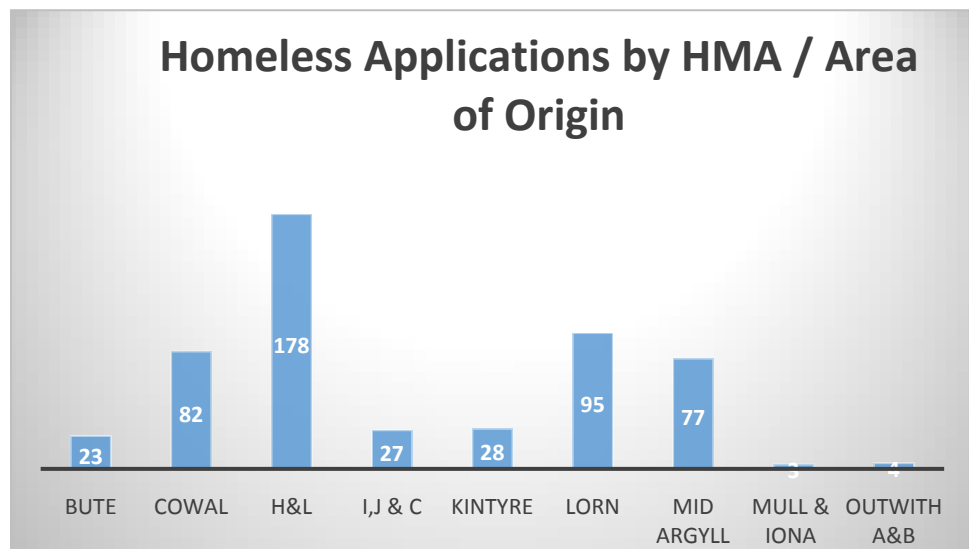
in 2009/10.

**Annual Homeless Applications, Argyll & Bute, 2009/10 – 2017/18**



Helensburgh and Lomond had the highest incidence of homeless presentations during the year with 34% of the year's total; while Lorn saw 18% and Cowal had 15%. There were only 4 cases presenting from out with the local authority area.

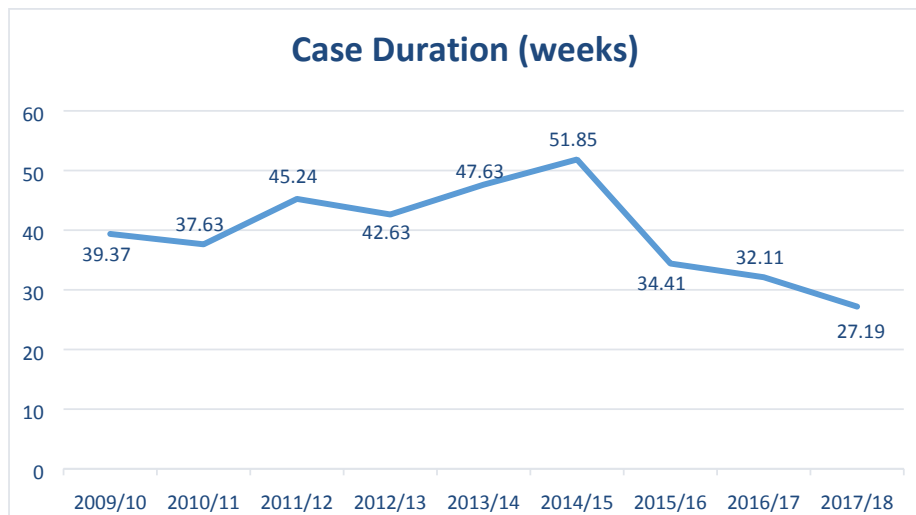
**Homeless Applications by Housing Market Area (HMA)/Area of Origin, 2017/18**



Last year saw a further decrease in the average time to discharge homeless duty; with an average of 27.19 weeks. The Local Housing Strategy (LHS) target is to ensure that at least 50% of homeless cases

securing an Registered Social Landlord (RSL) tenancy are rehoused within 26 weeks. Last year, 59% achieved this target. However, the incidence of repeat homelessness increased slightly from 4.2% to 4.7%.

### Average time to discharge duty, Argyll & Bute, 2009/10 – 2017/18



The majority of closed cases (81%) achieved positive outcomes, with 230 receiving a Scottish Secure Tenancy, 73 returning to/retaining their previous accommodation, and 31 receiving a Private Rented Tenancy. There were nil cases resulting in B&B or hostel accommodation.

In terms of homeless trends, single persons continue to make up the vast majority of applicants (59% of the total, which is down by 5%, on the previous year), followed by single parents who made up 22%. The total number of applications from single parents and couples with children has risen from 133 in 2016/17 (27% of that year's total) to 171 in 2017/18 (33%).

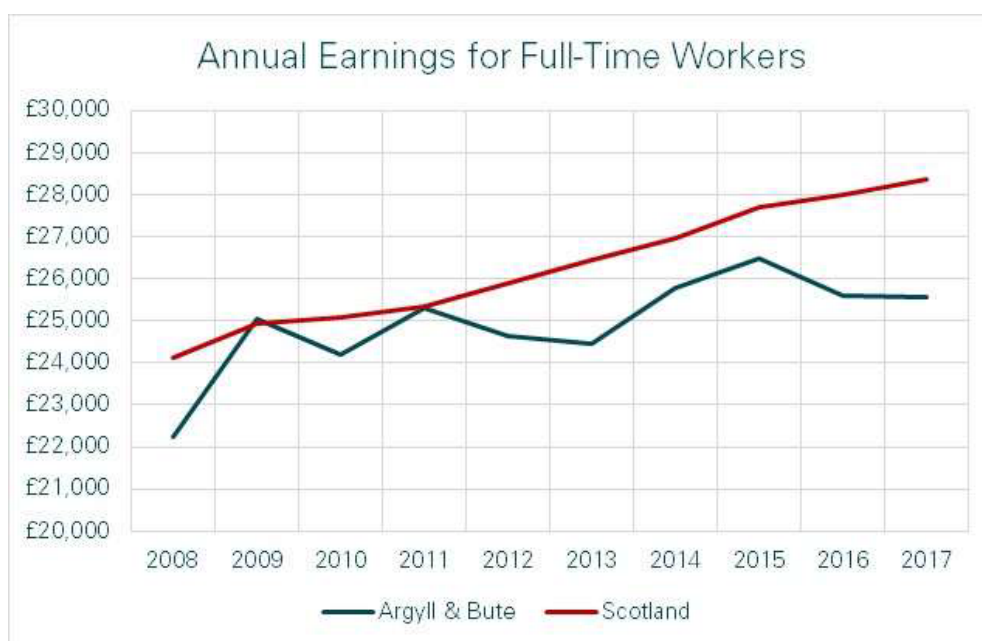
The majority of applicants were occupying a parental/family or relative's home (23%) or had a tenancy in the private rented sector (21%); while another 15% were living with friends or partners. Just over 5% owned or were buying their own property.

The main reasons for presenting as homeless last year, were being "Asked to leave" (106 applicants, 21% of total) or "Dispute within household / relationship breakdown: non-violent" (102 applicants, 20%). Between 2016/17 and 2017/18 there appears to be a further increase in the number of cases of persons unable to retain their home because of financial issues such as debt or unemployment; as well as a rise in cases due to mental health conditions.

The main reasons for failing to maintain accommodation are listed below (selected reasons only):-

Reason	2015/2016	2016/2017	2017/2018
Financial difficulties/ debt/ unemployment	28	46	56
Physical health reasons	15	14	13
Mental health reasons	13	24	32
Lack of support from friends/ family	18	11	15
Drug/ alcohol dependency	9	15	10
Criminal/ antisocial behavior	8	9	8

The table above indicates that unemployment is a factor in homelessness but the levels of unemployment are lower than the Scottish average in Helensburgh and Argyll and Bute as a whole. Wage levels, however are much lower than the Scottish average as the table below illustrates.



The Scottish Index of Multiple Deprivation (SIMD) can be used to assess the relative deprivation (or affluence) of an area based on its scores across a number of domains. In Scotland as a whole, approximately 20% of the population (2015 mid-year estimates) live in the most deprived category. 8% of the population of Helensburgh and Lomond live within the most deprived areas in Scotland. These areas are within Helensburgh Central and Helensburgh East.

Rough sleeping constitutes an extreme form of homelessness and housing need, and the LHS sets out a target to ensure that this is maintained at or below baseline levels. In 2016/17 the incidence of

applicants sleeping rough within the 3 months preceding their application was 9% (43 of 478 cases). In 2017/18, this number decreased to 38 and proportionately decreased to only 7% of the total applicants.

<b>Slept rough in Argyll &amp; Bute</b>	<b>2006/2007</b>	<b>2015/2016</b>	<b>2016/2017</b>	<b>2017/2018</b>
<b>Slept rough during the 3 months preceding application</b>	121	44	43	38
<b>Slept rough on the night preceding application</b>	59	18	20	26
<b>All Applicants</b>	988	401	476	517

Argyll and Bute Council operates a homeless out of hours service 24 hours a day, 365 days a year. Staff provide advice and assistance to households as well as providing emergency accommodation if required.

- 4.3 Helensburgh and Lomond has seen an increase in the number of homeless applications in 2017/18. The table below illustrates the main reasons for homelessness in the area over the last 3 years.

	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>
<b><u>No of Homeless Applications</u></b>	105	142	178
<b><u>Reasons for Homelessness:</u></b>			
<i>Asked To Leave</i>	44 (42%)	33 (23%)	33 (19%)
<i>Termination of Tenancy due to rent arrears</i>	6 (6%)	9 (6%)	21 (12%)
<i>Dispute with Household (Non - violent)</i>	16 (15%)	28 (20%)	29 (16%)
<i>Dispute with Household (Violent)</i>	3 (3%)	10 (7%)	21 (12%)
<b><u>Final Outcome RSL Tenancy</u></b>	51 (49%)	64 (55%)	75 (42%)
<b><u>% of Positive Homeless Prevention Interventions</u></b>		50%	32%

The local area team has identified 4 main reasons for the increase in homeless applications:-

- The introduction of Welfare Reform measures including Universal Credit. Universal Credit will go to Full Service in September 2018 but we do have Live Service cases in Argyll and Bute. In addition to Universal Credit Welfare Reform has affected the most vulnerable in society. The general cost of living has increased e.g. heating costs while wages have remained static. This has put pressure on finances with households struggling to pay basic bills.

- It is now more difficult to resolve homelessness before a homeless application is made as private landlords are more reluctant to take on tenants who will be reliant of Universal Credit to pay the rent. It is more difficult for the landlord to be paid direct which helps to mitigate the risk of rent arrears. It also appears that the cost of private lets in Helensburgh are beyond the reach of households on low incomes.
- There has been a significant increase in the number of homeless applications due to rent arrears in the private and Housing Association sector. The Housing team in Helensburgh have good working relations with the local social housing providers. It is recognised that we need to increase and improve communications with the social housing providers due to the increasing financial pressures on the households on low incomes whose only options may be affordable rented housing provide by the social landlords.
- We have seen an increase in homeless presentations from households supported by social work. We are seeing an increase in individuals with mental health issues.

4.4 Temporary accommodation provision across the local authority area is detailed in the table below

#### Temporary Accommodation by HMA and Type, 2018

HMA	Serviced Accomm	Council Retained Accomm	RSL	Private sector	BTHA*	Total
BUTE			5			5
COWAL	10		6	7		23
H'BURGH & LOMOND	13	7	5	21		46
KINTYRE				4		4
LORN			2	13	29	44
MID ARGYLL		1	2	16		19
<b>TOTAL</b>	<b>23</b>	<b>8</b>	<b>20</b>	<b>61</b>	<b>29</b>	<b>141</b>

The table above gives a breakdown of the temporary accommodation available across the local authority area. In Helensburgh and Lomond there is a mixture of emergency accommodation and temporary furnished flats scattered across Helensburgh.

4.5 Housing support is provided by the local authority through contracts with third sector organisations. In Helensburgh and Lomond Carr Gomm provide housing support to all households assessed as being at risk with homelessness over the age of 16. As at 17<sup>th</sup> May 2018 241 households are being supported across Argyll and Bute. 40 of the 241 households (16.5%) live in Helensburgh. 12 of the households are aged 16-24 and 28 of the households are aged 25 and over.

## **5.0 CONCLUSION**

- 5.1 2017/18 has seen an increase of 36 households presenting as homeless in Helensburgh compared to 2016/17. The 2 categories of reason for homelessness which have seen the biggest increase have been termination of tenancy/mortgage due to rent arrears/default on mortgage payments (9 in 2016/17 to 21 in 2017/18) and dispute with household violent or abusive (10 in 2016/17 to 21 in 2017/18).
- 5.2 Homelessness is not just a housing issue and requires an effective partnership approach to tackle the root causes of homelessness which are often related to the health issues and low incomes of households. These pressures lead to breakdown in relationships but by taking a proactive approach with health, RSL, welfare rights and mediation colleagues we will minimise the chances of households presenting as homeless to the local authority.

## **6.0 IMPLICATIONS**

- 6.1 Policy - none
- 6.2 Financial - none
- 6.3 Legal - none
- 6.4 HR - none
- 6.5 Equalities - none
- 6.6 Risk - none
- 6.7 Customer Service - none

### **Pippa Milne**

Executive Director of Development and Infrastructure

### **Councillor Robin Currie**

Policy Lead Communities, Housing, Islands and Gaelic

21<sup>st</sup> May 2018

### **For further information contact:**

Douglas Whyte Team Lead – Housing Strategy

[Douglas.whyte@argyll-bute.gov.uk](mailto:Douglas.whyte@argyll-bute.gov.uk) 01546 604 785





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**ARGYLL AND BUTE COUNCIL****Helensburgh and Lomond Area  
Committee****Customer Services****21 June 2018**

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**Appointments to Outside Organisations**

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**1.0 EXECUTIVE SUMMARY**

- 1.1 The Area Committee made appointments to various outside bodies and organisations at the meeting held on 13 June 2017. Councillor Aileen Morton has recently indicated that she will no longer be able to continue as the appointed representative on the ACHA Area Committee for Helensburgh and Lomond.
- 1.2 The Council has received a request from the Glasgow Airport Consultative Committee for one representative (and one substitute) from Argyll and Bute to sit on the Committee. Historically the substantive appointment has come from the Helensburgh and Lomond area and the substitute from Bute and Cowal.
- 1.3 The Area Committee is asked to consider the appointment of Elected Members to be the Council representatives on the ACHA Area Committee for Helensburgh and Lomond and the Glasgow Airport Consultative Committee.

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh and Lomond Area  
Committee**

**Customer Services**

**21 June 2018**

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**Appointments to Outside Organisations**

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**2.0 INTRODUCTION**

2.1 The Area Committee made appointments to various outside bodies and organisations at the meeting held on 13 June 2017. Councillor Aileen Morton has recently indicated that she will no longer be able to continue as the appointed representative on the ACHA Area Committee for Helensburgh and Lomond. The Council has also received a request from the Glasgow Airport Consultative Committee for a representative.

**3.0 RECOMMENDATIONS**

3.1 The Area Committee is asked to consider the appointment of Elected Members to be the Council representatives on the ACHA Area Committee for Helensburgh and Lomond and the Glasgow Airport Consultative Committee.

**4.0 DETAIL**

4.1 Councillor Aileen Morton has advised that she will not be continuing as the Argyll and Bute Council representative on the Helensburgh and Lomond ACHA Area Committee. ACHA have requested one Elected Member representative from the Council for their Helensburgh and Lomond Area Committee.

4.2 Prior to the Local Government Elections in May 2017, officers wrote to all outside bodies and organisations asking if they still required Elected Member representation, and asked for confirmation on the number of representatives required. The Glasgow Airport Consultative Committee did not respond at that time, but have recently made contact with the Council to request that one Elected Member is appointed to represent the Council. Historically the Council has appointed one substantive Member from the Helensburgh and Lomond Area Committee and one substitute Member from the Bute and Cowal Area Committee. The Committee meets quarterly in the boardroom at Glasgow Airport, meetings are held at 10am and on a Wednesday with future dates agreed being 18<sup>th</sup> July 2018, 24 October 2018 and 23 January 2019.

4.3 Appointments made to outside organisations will be until the next Local Government Elections scheduled for May 2022.

## **5.0 CONCLUSION**

- 5.1 This report advises the Area Committee of the current situation in regard to appointments to the Helensburgh and Lomond ACHA Area Committee and the Glasgow Airport Consultative Committee and asks Members to consider making appointments to these organisations.

## **6.0 IMPLICATIONS**

- 6.1 Policy – none
- 6.2 Financial - there will be costs incurred in terms of Members attending these meetings.
- 6.3 Legal - none
- 6.4 HR – none
- 6.5 Equalities – none
- 6.6 Risk – none
- 6.7 Customer Service – none

### **Executive Director of Customer Services**

25 April 2018

**For further information contact:** Shona Barton, Area Committee Manager  
Tel: (01436) 657605

## **APPENDICES**

None.

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh and Lomond Area  
Committee**

**Customer Services**

**21 June 2018**

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**REQUEST FOR FINANCIAL ASSISTANCE HELENSBURGH AND DISTRICT  
TWINNING ASSOCIATION**

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**1.0 EXECUTIVE SUMMARY**

This report provides information on a request from the Helensburgh and District Twinning Association for financial assistance which would help with a visit to Thouars in 2019 and asks Members of the Area Committee to agree to utilise the Twinning Budget for 2018/19.

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh and Lomond Area  
Committee**

**Customer Services**

**21 June 2018**

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**REQUEST FOR FINANCIAL ASSISTANCE HELENSBURGH AND DISTRICT  
TWINNING ASSOCIATION**

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**2.0 INTRODUCTION**

- 2.1 A request for financial assistance from the Helensburgh and Lomond Area Committee Twinning Budget 2018/19 has been received from the Helensburgh and District Twinning Association which will assist with the costs of a visit to Thouars scheduled to take place in 2019.

**3.0 RECOMMENDATIONS**

- 3.1 Members are asked to agree to grant the sum of £833 from the Twinning Budget for 2018/19 towards the costs of the visit.

**4.0 DETAIL**

- 4.1 Helensburgh – Thouars Twinning Association was set up in 1983 with Dumbarton District Council to link the town of Thouars, France with Helensburgh. The Twinning Agreement was re-signed with Argyll and Bute Council in 1999.
- 4.2 The Argyll and Bute Council budget available for the Helensburgh and Lomond area for 2018/19 is £833 to financially support twinning initiatives.
- 4.3 The twinning between Helensburgh and Thouars has proven to be successful with visits between the two towns, which has assisted French and Scottish young people with work experience in another country and is of great benefit to those who are learning languages.
- 4.4 The Association wishes to promote the twinning links locally, with a specific emphasis on increasing the number of young people and young families who participate in the twinning links.
- 4.5 After a very successful visit in July 2017 bringing cultural and economic



benefit to Helensburgh, the Association are now focussed on the trip to France in 2019 (Planned and booked in this Financial Year). The Association propose to use the funds to put towards the ever increasing transport costs when they are in France (£1169.93 in 2015). Specifically, they plan to make it that the children/young people will have free travel when they go to France making the Association appeal more to local families and a younger dynamic. A letter outlining the request and further detail of the proposed visit is attached as Appendix 1 to this report.

## **5.0 CONCLUSION**

5.1 The Twinning Association wishes to continue to promote links with Thouars and this would be assisted by the awarding of the grant to help with the costs of the visit in 2019.

## **6.0 IMPLICATIONS**

6.1 Policy - Consistent with the Council's policy of supporting twinning links between Helensburgh and Thouars.

6.2 Financial – utilises the Twinning Budget for Helensburgh and Lomond for 2018/19.

6.3 Legal - None

6.4 HR - None

6.5 Equalities - None

6.6 Risk - None

6.7 Customer Service - None

### **Executive Director of Customer Services**

**Policy Lead** - Councillor Robin Currie

1 May 2018

For further information contact: Shona Barton, Area Committee Manager

Telephone 01436 657605 - [shona.barton@argyll-bute.gov.uk](mailto:shona.barton@argyll-bute.gov.uk)

**Appendix 1** – letter from Helensburgh and District Twinning Association

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64 Campbell Street  
Helensburgh  
G84 9QW

Tel-01436 670724  
debs.dennett123@gmail.com

25<sup>th</sup> April 2018

FAO Mrs Shona Barton  
Argyll & Bute Council

Dear Shona,

Further to our telephone conversation earlier this week, please accept this letter as a formal request for funding for the Twinning Association.

After a very successful visit in July 2017 bringing cultural and economic benefit to Helensburgh, we are now focussed on the trip to France in 2019 (Planned and booked in this Financial Year). The committee propose to use the funds to put towards the ever-increasing transport costs when we are in France (£1169.93 in 2015). Specifically, we plan to make it that the children/young people will have free travel when we go to France making the Association appeal more to local families and a younger dynamic.

Our committee would welcome the support of elected members in maintaining this twinning link and its associated costs.

I look forward to hearing from you.

Yours sincerely

Deborah Dennett  
Secretary, Helensburgh and District Twinning Assoc.

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh and Lomond Area  
Committee**

**DEVELOPMENT AND  
INFRASTRUCTURE**

**21 June 2018**

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**Helensburgh, Cardross and Dumbarton Cycleway**

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**1.0 EXECUTIVE SUMMARY**

- 1.1. This paper updates Members on the background of, progress to date and future programme for the delivery of the Helensburgh, Cardross and Dumbarton Cycleway, further to the previous reports to the Helensburgh & Lomond Area Committee, most recently on 21 December 2017.
- 1.2. It is recommended that Members note progress to date and future programme for the delivery of the Helensburgh, Cardross and Dumbarton Cycleway.

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh and Lomond Area  
Committee**

**DEVELOPMENT AND  
INFRASTRUCTURE**

**21 June 2018**

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**Helensburgh, Cardross and Dumbarton Cycleway**

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**2.0 INTRODUCTION**

- 2.1. Completion of the Helensburgh, Cardross and Dumbarton Cycleway will provide a dedicated, high quality, accessible walking and cycle route linking Helensburgh, Cardross and Dumbarton. This route will provide opportunities for all in the Helensburgh – Cardross – Dumbarton corridor to travel more sustainably and actively by walking and cycling. The route has been designed to be DDA compliant and will provide a safe route segregated from the A814 accessible to those with mobility aids including wheelchairs and to parents/guardians with a child’s pram or buggy.
- 2.2. The benefits of travelling actively (e.g. walking or cycling) include reduced air and noise pollution, reduced vehicle traffic and therefore reduced roads maintenance requirements, reduced car parking demand thereby freeing valuable space in key locations for other uses, increased work productivity/academic achievement, increased social interaction, community spirit and a longer healthy life. There is evidence to indicate that people who are more active are less likely to require social care services in later life which could result in a future saving to the Council, although the value of this would be difficult to quantify at this time.
- 2.3 The project has a long history, with reports to the Helensburgh and Lomond Area Committee on the project as early as 2002. Due to a range of factors, in particular difficulties in obtaining the land required and changes in Council staff, progress to date has been slow. To date 1.6km of Phase 1, out of a total distance of 5.2km, linking Helensburgh and Cardross has been constructed. Within Cardross, a further 785m section has been constructed linking Cardross Railway Station to Ferry Road. To date, none of the 2.9km of phase 2, linking Cardross with Dumbarton has been constructed, although West Dunbartonshire Council (WDC) confirm they have completed construction of the section of the route up to their boundary.

**3.0 RECOMMENDATIONS**

- 3.1 It is recommended that Members note progress to date and future programme for the delivery of the Helensburgh, Cardross and Dumbarton Cycleway.

## 4.0 DETAIL

### Programme Management

- 4.1. Strategic Transportation took the lead programme management responsibility for the Helensburgh, Cardross and Dumbarton Cycleway from the Roads Service in early 2017. Since then, progress has been made on the following:
- i. **Community Consultation:** Community consultation event held in Cardross on 19 June 2017 and consultation with Cardross Community Council.
  - ii. **Design:** design updated to provide a 2.5m wide cyclepath to allow Sustrans funding to be accessed and ensure the route is accessible to cyclists, pedestrians, those with mobility aids and individuals with children/buggies/prams. Work has been ongoing with SEPA in relation to landowner concerns raised in regard to the potential drainage implications of the cycleway and the options available, within the established water/drainage legislation, to the Council to alleviate the potential impact and the landowner's concerns.
  - iii. **Land Acquisition:** Agreement reached with one landowner on purchase of section of land required from them. Financial offers of purchase have been made to two other landowners. Path agreements signed with 7 residents in Geilston Park to allow the Cycleway to be routed along their private road.
  - iv. **Funding:** Successful funding applications made in 2017/18 and 2018/19 to SPT and Sustrans for funding to support delivery of the cycleway.
- 4.2. A calendar of monthly project meetings has been established. These meetings include representation from all of the core project team, including Strategic Transportation, Roads Design, Roads Operations, Estates and Legal. The purpose in the monthly project meetings is to ensure that, out with the normal daily communication, all members of the project have a common understanding of progress, key priorities and actions in order to progress the project.

### Finances

- 4.3. To date a total of £547,804 has been spent on the constructed sections of the Cycleway within and between Cardross and Helensburgh and in design and land acquisition fees for future sections. This has been funded by £341,804 from SPT, £30,000 from Sustrans and £175,000 residual funding from the Helensburgh & Lomond Cycleways project.
- 4.4. At time of writing a total of £200,000 committed funding is available to the project, this consists of £50,000 Section 75 monies, £100,000 committed 2018/19 funding from SPT and £50,000 committed 2018/19 Sustrans design funding for phase 2. In addition, a 2018/19 funding applications submitted to Sustrans for £100,000 towards land purchase and construction costs has been provisionally awarded subject to final agreement of the detailed design.
- 4.5. Historically, Argyll & Bute Council received a joint award with West Dunbartonshire Council of £1.3M for cycleway development within the

Helensburgh and Lomond area. This funding was largely expended on the development and construction of the cycle routes linking Helensburgh to Loch Lomond (Arden) and Helensburgh to Garelohead. A residual sum of £175,000 which remained following construction of the above two routes was allocated to the development of the Helensburgh, Cardross and Dumbarton cycleway. This funding was fully expended prior to 2015 on developing designs, land investigation and supporting the construction of the section between the Waitrose Supermarket Site and Moss Road, Colgrain.

Table 1: Spend on Cycleway, 2012/13 to date:

Year	Section	Spend	Source(s)
2012/13	Design costs	£ 20,000	SPT
2013/14	Land Acquisition Waitrose to Moss Road Construction	£ 25,858 £248,142	Helensburgh & Lomond Cycleway £ 99,000 SPT £149,142 Helensburgh & Lomond Cycleway
2014/15	Design costs	£ 21,454	SPT
2015/16	Ferry Road to Cardross Station	£175,000	SPT
2016/17	Land Acquisition	£ 1,000	Strategic Transportation
2017/18	Design costs	£ 26,350	SPT
2018/19	Land Acquisition	£ 30,000 (estimate)	SUSTRANS (for land purchase agreed in 2017/18)
<b>Total spend to date:</b>		<b>£398,662</b>	

- 4.6. Future funding for the project, committed or applied for is laid out in Table 2 below.

Table 2: Future funding committed / applications submitted:

Year	Source	Value	Funding Stage
Spend by 2023	Section 75 (Waitrose Development) [for section between Waitrose & Helensburgh Town Centre]	£50,000	Committed
2018/19	Strathclyde Partnership for Transport (SPT)	£100,000	Committed
2018/19	SUSTRANS Community Links (Phase 1, Construction & Land Purchase)	£100,000	Provisional award
2018/19	SUSTRANS Community Links (Phase 2, Design & Land Negotiations)	£50,000	Committed

- 4.7. Estimated future construction cost, at 2017 values, including Scottish Transport Appraisal Guidance (STAG) recommended 15% Optimism Bias, are laid out in Table 3 (Cardross to Helensburgh) and Table 4 (Cardross to Dumbarton).

Table 3: Estimated construction cost of Cycleway Phase 1 (Helensburgh - Cardross):

Section	Approx. Length	Est. Cost
Cardross Station to Murray's Crossing	598m	£264,906
Murray's Crossing to A814 Geilston	660m	£185,625



A814 Geilston to Brooks Road	451m	£162,078
Brooks Road to Ardardan Access Road	377m	£135,484
Ardardan Access Road to Ardmore Road	429m	£154,172
Ardmore Road to Moss Road	1,069m	£384,172
<b>TOTAL</b>	<b>3,584m</b>	<b>£1,286,438</b>

Table 4: Estimated construction cost of Cycleway Phase 2 (Cardross - Dumbarton):

<b>Section</b>	<b>Approx. Length</b>	<b>Est. Cost</b>
Ferry Road to Old Road/Layby	1,350m	£485,156
Old Road/Layby to Ardoch Cottages	380m	£136,563
Ardoch to Council boundary	1,200m	£431,250
<b>TOTAL</b>	<b>2,930m</b>	<b>£1,052,969</b>

- 4.8. Based on the estimated costs laid out in Tables 3 and 4 above, the estimated cost of completing the outstanding 6.5km of the full route linking Helensburgh, Cardross and Dumbarton is £2.3 million, including appropriate optimism bias. It is proposed funding will be sought from external funding partners to cover these costs with the objective of completing the route by 2023.

#### **Phase 1: Helensburgh to Cardross**

- 4.9. The route linking the edge of Helensburgh at Hermitage Academy / Waitrose to Cardross Station has a total length of 5.2km, of which a total of 1.6km has been constructed.
- 4.10. Within Cardross, a 785m section linking Cardross Railway Station to Ferry Road, Cardross was constructed in 2015/16. This section is well used by local residents for leisure purposes.

#### **Phase 2: Cardross to Dumbarton**

- 4.11. In order to derive the full benefits to residents, visitors, businesses and the local economy of phase 1 of the route, linking Cardross and Helensburgh, it is necessary to deliver the full route linking Helensburgh, Cardross and Dumbarton. The delivery of the full route will also enhance options for residents of Helensburgh and Cardross by providing a convenient route linking to the wider walking and cycling network in Scotland, the higher-frequency rail services from Dalreoch and Dumbarton Centre rail stations and provide a triangular leisure route via Dumbarton, Loch Lomond and the existing route linking Helensburgh to Loch Lomond.
- 4.12. A £50,000 funding application for 2018/19 has been approved by Sustrans to allow the Council to engage external design consultants and land agents to progress design and land negotiations for the section of the route linking Cardross with Dumbarton. Utilising external consultancy assets for this work will ensure that this does not impact on internal Council resources required to and focused on progressing and delivering the Phase 1 Helensburgh to Cardross section of the cycleway.

- 4.13. As this funding is from the Sustrans design funding stream which for 2018/19 Sustrans are 100% funding, it is not eligible for use against land purchase or construction.
- 4.14. In future years, further applications will be made to Sustrans / SPT for funding to support land purchase and construction. As outlined in the future delivery programme (section 8), construction on the Cardross to Dumbarton section will be phased to ensure it does not conflict with or delay the completion of the Helensburgh to Cardross section.

#### **Helensburgh: Hermitage Academy to Town Centre**

- 4.15. In order to derive the full benefits to residents, visitors, businesses and the local economy of phase 1 of the route, linking Cardross and Helensburgh, it is necessary to provide similarly high-quality route(s) linking the cycleway, which currently ends at Hermitage Academy / Waitrose Supermarket on the edge of Helensburgh, to residential areas, transport hubs, education establishments, employment opportunities, and retail and leisure destinations. These links within Helensburgh are necessary to enable potential users to make their full end-to-end journey using a route which provides a similarly high level of separation from road traffic directly to their origin / destination.
- 4.16. Dependent on funding being secured, consultation is planned for 2018/19 on the preferred route and design of the Cycleway between the edge of Helensburgh at Hermitage Academy / Waitrose and Helensburgh Town Centre/Sinclair St, including linking into the existing cycle routes to Rhu/HMNB Clyde/Garelochhead and via Blackhill to Arden. Holding the consultation over an extended period will allow engagement with a wide range of stakeholders including schools, community groups, community councils and significant employers in addition to traditional public consultation events. This will allow a deeper involvement with the public and key stakeholders to produce a design which will serve the needs of residents, visitors and businesses while commanding demonstrable public support.
- 4.17. An application has been made to Sustrans for funding in 2018/19 to allow the Council to engage external consultants to lead the community consultation to identify the preferred route(s) and design for the cycleway within Helensburgh. Utilising external consultancy assets for this work will ensure that this does not impact on internal Council resources required to and focused on progressing and delivering the Phase 1 Helensburgh to Cardross section of the cycleway.
- 4.18. The funding requested from Sustrans is for feasibility and design work which for 2018/19 Sustrans are 100% funding, separately from construction work. As such, if awarded, this funding would not be applicable to construction.
- 4.19. In future years, further applications will be made to Sustrans / SPT for funding to support construction of the route(s) identified within Helensburgh. As outlined in the future delivery programme (Appendix 1), construction within Helensburgh will be phased to ensure it does not conflict with or delay the completion of the Phase 1, Helensburgh to Cardross section of the cycleway.

- 4.20. Appendix 1 provides an outline programme of the key stages and forecast timescales for each section of the Phase 1: Helensburgh to Cardross section of the cycleway, Phase 2: Cardross to Dumbarton and Helensburgh: Hermitage Academy to Town Centre.
- 4.21. Appendix 2 provides an update on Land Negotiations for Helensburgh, Cardross and Dumbarton Cycleway. **[RESTRICTED]**

## **5.0 CONCLUSION**

- 5.1 Completion of the Helensburgh, Cardross and Dumbarton Cycleway will provide a dedicated, high quality, accessible walking and cycle route linking Helensburgh, Cardross and Dumbarton. This route will provide opportunities for all in the Helensburgh – Cardross – Dumbarton corridor to travel more sustainably and actively by walking and cycling.
- 5.2 To date 1.6km of Phase 1, out of a total distance of 5.2km, linking Helensburgh and Cardross has been constructed. Within Cardross, a further 785m section has been constructed linking Cardross Railway Station to Ferry Road.
- 5.3 A programme management plan has been developed to complete Phase 1: Helensburgh to Cardross and take Phase 2: Cardross to Dumbarton, Helensburgh: Hermitage Academy to Town Centre forward. A calendar of monthly project meetings has been established. These meetings include representation from all of the core project team, including Strategic Transportation, Roads Design, Roads Operations, Estates and Legal.
- 5.4 In future years, further applications will be made to Sustrans / SPT for funding to support land purchase and construction.

## **6.0 IMPLICATIONS**

### **6.1 Policy**

Completion of this project will support the Council's SOA outcomes 2: We have infrastructure that supports sustainable growth and 5: People live active, healthier and independent lives. The project also supports achievement of the Scottish Government's objectives set out in the Cycling Action Plan for Scotland (CAPS) and Let's Get Scotland Walking - The National Walking Strategy.

### **6.2 Financial**

The construction and land purchase will be funded by grant fund awards from SPT and Sustrans. There is evidence to indicate that people who are more active, for example by walking or cycling, are less likely to require social care services in later life which could result in a

future saving to the Council although the value of this would be difficult to quantify.

**6.3 Legal**

Continued input will be required from Legal Services to support contractual agreements and land purchase, including a CPO should this be deemed necessary.

**6.4 HR**

None.

**6.5 Equalities**

Completion of this project will provide opportunities for all in the Helensburgh – Cardross – Dumbarton corridor to travel more sustainably and actively by walking and cycling. The route has been designed to be DDA compliant and will provide a safe route removed from the A814 accessible to those with mobility aids including wheelchairs and to parents/guardians with a child's pram or buggy.

**6.6 Risk**

There is a reputational risk to the Council if the project is not completed within a reasonable timeframe.

**6.7 Customer Services**

None.

**Executive Director of Development and Infrastructure, Pippa Milne**  
**Policy Lead Councillor Aileen Morton**

**For further information contact:** Colin Young  
Strategic Transportation Delivery Officer  
Colin.Young@argyll-bute.gov.uk  
Tel: 01546 604275

**Appendix 1: Helensburgh, Cardross & Dumbarton Cycleway Programme**  
**Appendix 2: Update on Land Negotiations for Helensburgh, Cardross and Dumbarton Cycleway [RESTRICTED]**

**Appendix 1: Helensburgh, Cardross & Dumbarton Cycleway Programme**

Activity	2017/18				2018/19				2019/20				2020/21				2021/22				2022/23				2023/24			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
<b>Funding Applications</b>				Green				Green				Green				Green				Green				Green				
<b>Phase 1: Helensburgh to Cardross</b>	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
<b>Route Design: Helensburgh to Cardross</b>	Blue	Blue	Blue	Blue																								
<b>Land Purchase Negotiations: Helensburgh to Cardross</b>		Orange	Orange	Orange	Orange	Orange																						
CPO Process (if required):																												
- Provide CPO recommendation to H&L Area Committee						Green																						
- Develop CPO							Orange																					
- Gain Full Council approval for CPO								Green																				
- Advertise CPO								Red	Red																			
- Lodge CPO with Scottish Government								Red	Red																			
- CPO Process																												
<b>Construction: Helensburgh to Cardross</b>																												
Construction of Helensburgh to Cardross Phase 1 (assuming negotiated purchase)							Green	Green																				
Construction of Helensburgh to Cardross Phase 2 (assuming negotiated purchase)											Green	Green																
Construction of Helensburgh to Cardross Phase 3 (assuming Compulsory purchase required)																			Green	Green								
Construction of Helensburgh to Cardross Phase 4 (assuming Compulsory purchase required)																							Green	Green	Green	Green		
<b>Phase 2: Cardross to Dumbarton</b>					Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
<b>Route Design: Cardross to Dumbarton</b>					Green	Green																						
<b>Land Purchase Negotiations: Cardross to Dumbarton</b>							Green	Green	Green																			
CPO Process (if required):																												
- Provide CPO recommendation to H&L Area Committee											Green																	
- Develop CPO											Orange																	
- Gain Full Council approval for CPO												Green																
- Advertise CPO												Red	Red															
- Lodge CPO with Scottish Government												Red	Red															
- CPO Process																												
<b>Construction: Cardross to Dumbarton</b>																												
Construction of Cardross to Dumbarton Phase 1 (assuming negotiated purchase)														Green	Green	Green												
Construction of Cardross to Dumbarton Phase 2 (assuming negotiated purchase)																		Green	Green	Green								
Construction of Cardross to Dumbarton Phase 3 (assuming Compulsory purchase required)																							Green	Green	Green	Green		
Construction of Cardross to Dumbarton Phase 4 (assuming Compulsory purchase required)																								Green	Green	Green	Green	
<b>Helensburgh: Hermitage Academy to Town Centre</b>					Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
Community Consultation & Route Identification					Green	Green	Green	Green																				
Route Design											Green	Green	Green															
Land Access Negotiations											Green	Green	Green															
Construction of Route from Waitrose to Helensburgh Town Centre Phase 1																			Green	Green								
Construction of Route from Waitrose to Helensburgh Town Centre Phase 2																							Green	Green	Green			

**Colour Key (Responsibilities / Lead):**

- Green: Strategic Transportation
- Blue: Road Service
- Orange: Estates Service
- Red: Legal
- Purple: External to Council (e.g. Scottish Government)

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NOT FOR PUBLICATION by virtue of paragraph(s) 6, 13  
of Schedule 7A of the Local Government(Scotland) Act 1973

Document is Restricted

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**ARGYLL AND BUTE COUNCIL****Helensburgh & Lomond Area  
Committee****Development and Infrastructure  
Services****21 June 2018**

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**Making Places Helensburgh**

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**1. EXECUTIVE SUMMARY**

- 1.1 The purpose of this report is to provide members with an update on 'Making Places Helensburgh' further to the Business Day presentation of 14th February 2018.
- 1.2 Argyll and Bute Council successfully secured £15,000 in funding from the Scottish Government Making Places Initiative in November 2017 to deliver a town centre focused project to be held over summer 2018. Making Places Helensburgh is match funded from existing departmental budgets, and will be delivered by design professionals, Ice Cream Architecture.
- 1.3 Making Places Helensburgh has an economic regeneration focus, which aims to identify opportunities to improve the attractiveness of Helensburgh's town centre as a place to live, work, visit and invest through a series of engagement workshops, activities and events. The resulting body of work will inform policy making, through the Local Development Plan (LDP) review process.
- 1.4 This piece of work follows a paper approved by the Planning Protective Services and Licensing Committee (PPSL) on 24th June 2015, within which Helensburgh is identified as the third tranche of proposed place making exercises to support LDP Community Plans.
- 1.5 Work will be undertaken between May and September 2018, following which a report will be brought back to committee to report on progress.

**2. RECOMMENDATIONS**

It is recommended that Helensburgh and Lomond Area Committee members:

- 2.1 Note the contents of this report.

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**ARGYLL AND BUTE COUNCIL**

**Helensburgh & Lomond Area  
Committee**

**Development and Infrastructure  
Services**

**21 June 2018**

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**Making Places Helensburgh**

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**3. INTRODUCTION**

- 3.1 The purpose of this report is to provide members with an update on 'Making Places Helensburgh' following an initial project overview, which was presented to members at Business Day on 14th February 2018.
- 3.2 Making Places Helensburgh has an economic regeneration focus and aims to identify opportunities to improve the attractiveness of Helensburgh as a place to live, work, visit and invest.
- 3.3 The project is funded through Scottish Government's Making Places Initiative, with £15,000 having been successfully secured in November 2017, and which is matched by existing council departmental budgets.
- 3.4 The project will be delivered by the appointed design consultant, Ice Cream Architecture.

**4. RECOMMENDATIONS**

It is recommended that Helensburgh and Lomond Area Committee members:

- 4.1 Note the content of this report.

**5. DETAIL**

- 5.1 This report follows a paper approved by Planning Protective Services and Licensing Committee (PPSL) on 24th June 2015 in which Helensburgh was identified for a community-led design process to inform the Local Development Plan (LDP) at a local level. Helensburgh is currently identified as a growth area within LDP2.
- 5.2 The Scottish Government Making Places Initiative represents a broadening of the former Charette Mainstreaming Programme and supports community involvement at all stages of the design process.

- 5.3 A charrette is an interactive design workshop, in which the public, local professionals and stakeholders work directly with a specialised design team to generate a specific community masterplan.
- 5.4 Making Places represents a broadening of this approach and aims to support the delivery of places that enable a high quality of life, help tackle inequalities and allow communities to flourish. This approach recognises that communities have different needs, have different levels of confidence, and may require support not just in developing a vision for their place, but also at stages prior and subsequent to this.
- 5.5 Making Places Helensburgh will consider the way the town centre looks, feels and functions. The project has an economic regeneration focus and aims to identify opportunities to improve the attractiveness of Helensburgh as a place to live, work, visit and invest.
- 5.6 The project also looks to improve community cohesion and build effective relationships that will encourage community integration. To this end, the engagement programme will not focus solely on those groups which have traditionally engaged in formal processes but will reach out to the wider community.
- 5.7 The engagement programme will aim to target the following groups:
- Existing community organisations
  - Those communities in Helensburgh experiencing deprivation (as identified in the SIMD)
  - Town centre users (extending to communities around H&L)
  - Helensburgh business community
  - Naval personnel and their families
- 5.8 It is recognised that various consultations have recently been undertaken in Helensburgh, such as the Place Standard study and Helensburgh Waterfront Consultation, amongst others. On review of the data, this will be treated as baseline information in order that the project can build upon and focus discussions towards reaching consensus on infrastructure development that has the potential to overcome barriers and unlock opportunities.
- 5.9 Ice Cream Architecture, a multi-disciplinary design consultant, has been commissioned to engage the community in active discussion at all levels through the facilitation of activities, workshops and events.
- 5.10 The project will also include collaborative working with colleagues in Community Development and the Royal Navy to improve the potential reach of engagement.
- 5.11 Feedback will be gathered and collated in report format, which will include a vision and guiding principles to inform future decision-making. A report will be brought back to Area Committee on conclusion of the work

- 5.12 The project will run over summer 2018 and conclude in September 2018. The project schedule can found in Appendix 1.

## 6. CONCLUSION

- 6.1 Making Places Helensburgh is economic regeneration focussed and aims to identify opportunities to improve the attractiveness of Helensburgh as a place to live, work, visit and invest. The purpose of the process is to work closely with a widely represented community to determine a clear vision for the area, with deliverable outcomes that will serve to improve Helensburgh and support the outcomes of the Outcome Improvement Plan, the Economic Development Action Plan, the LDP and LDP Community Plans. This could also serve as a foundation for future projects and external funding applications.

## 7. IMPLICATIONS

- 7.1. **Policy:** The delivery of this project supports the LDP and LDP Community Plans.
- 7.2. **Financial:** £15,000 to match fund SG funding from existing Council departmental budgets.
- 7.3. **Legal:** None
- 7.4. **HR:** Officers will co-ordinate project to be principally delivered by external consultants.
- 7.5. **Equalities:** None
- 7.6. **Risk:** None
- 7.7. **Customer Service:** None

**Executive Director of Development and Infrastructure Services:** Pippa Milne  
**Policy Lead:** Cllr Aileen Morton  
June 2018

**For further information contact:** Mhairi Gardiner, Helensburgh and Lomond  
Development Officer, Transformation Projects and Regeneration Tel: 01436 658 817

## APPENDICES

Appendix 1 – Project Schedule

Project Itinerary		30/04/18 Helensburgh Placemaking																													
Engagement Event #	Activity	PROCESS	w/c	Number of Days	Confirmed Dates			WM availability																							
	Inception workshop / client meeting																														
	Desk-based research																														
		Baseline Contents List																													
1	Initial A+BC Introduction	Introductory talk at planning conference, Drop in within council building, 1-2-1 with community council, 1-2-1 with MoD representative	Planning Conference - Introduction to project, Meeting with Community Council, Meeting with Navy	0.5 day		25th April																									
	Launch Facebook page	NAME: Helensburgh Placemaking, min of 1 post per day, used to gain digital contribution to the place standard	Launch Facebook page with summary infographics of place standard and other baseline review			w/c 14th May																									
3	Public Launch: on-street engagements with cart Helensburgh / Faslane	On street with cart using Place Standard wheel to gain peoples current feelings about Helensburgh and an ideas bank for what Helensburgh could be in the future. LINE of Questioning to be agreed in advance and a set of baseline posters will be created to show where Helensburgh is at now.	1 days in town centre / 1 day in key areas including Naval Families Centre, Swimming Pool, School get out. This will garner the widest diversity of demograph with focus directed at harder-to-reach localities to broadly discuss the vision and community needs / aspirations	0.5 day in town, 0.5 day in community				14th / 17th / 18th																							
5	Community and business leaders engagement	Undertake place standard exercise and visioning exercise to add to the ideas bank	Encourage group and stakeholder attendance where possible. Open to public as well - will be promoted via social media and press release.	0.5 day with other community, 0.5 day officer de-brief, 0.5 chamber commerce, and general public																											
	Baseline report complete		Baseline report complete																												
	Faslane/HMNB Clyde engagement	Cart Engagement; Personnel meeting; Support officers meeting.	Meetings and cart engagement all on one day, given complications of security arrangements for multiple days. Further clarification after 21st May when contact is back from leave.	1 day																											
6	Community Pot Luck	Evening event that is a round table meal with allowing people to contribute to the place standard while also adding to the ideas bank. Informal in tone, will enact the place standard in a more active manner, getting attendees on their feet after the meal to discuss and playfully explore place standard topics.	Creating a route to take in key sites and organisations that require focus within the masterplan. ICA will provide some catering and encourage group participation in providing catering also.	0.5 day																											
	Online publishing of arising pilot projects	Ideas bank published on facebook gradually to spark conversation	Create short summaries of projects arising and ask for comments and discussion			w/c 11th June																									
7	Community BBQ	Ideas bank summarised and presented, community asked to add to them and group them into their priorities	Bringing families together to understand their needs more specifically and to consider the requirements of new families to the area, James street play park (farmers market)	1 day		w/c 18th June		18th / 19th / 20th / 21st																							
9	Stakeholder review of Projects and Action plan to understand connections and potential	All findings to date presented and reviewed, invitation to sector experts and influential stakeholders to add to conversation and sense check the emerging action plan.		1 day		w/c 25th June		25th / 27th / 28th / 29th																							
	Draft Report	All finding summarised into a report with both visualisations, timeline and scale of projects	Containing draft vision and masterplan, high level costings, resource implications and timescales for the			w/c 9th July																									
10	Concluding workshop to verify outcomes	Draft report presented at open workshop where stakeholders and community with agree to the action plan and a shared vision for achieving this	An open-invite workshop for everyone engaged throughout the project to understand the proposed outcomes and verify their purpose and means for delivery	0.5 day		w/c 6th Aug																									
	Final Report	Final report and process outline report submitted	Delivery of the final outcome taking into account the findings of the Concluding workshop			w/c 20th Aug																									

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Appendix 1 – Helensburgh Making Places Project Schedule

Event	Venue	21/05/2018	22/05/2018	23/05/2018	24/05/2018	25/05/2018	26/05/2018	27/05/2018	28/05/2018	29/05/2018	30/05/2018	31/05/2018	01/06/2018	02/06/2018	03/06/2018	04/06/2018	05/06/2018	06/06/2018	07/06/2018	08/06/2018	09/06/2018	10/06/2018	11/06/2018	12/06/2018	13/06/2018	14/06/2018	15/06/2018	16/06/2018	17/06/2018	18/06/2018	19/06/2018	20/06/2018	21/06/2018	22/06/2018	23/06/2018	24/06/2018	25/06/2018	26/06/2018	27/06/2018	28/06/2018	29/06/2018	30/06/2018	01/07/2018	08/08/2018										
Facebook Launch		█																																																				
On-street Cart Event	Various		█																																																			
Youth Forum 121	H&L Civic Centre				█																																																	
Public Drop In	H&L Civic Centre								█																																													
HCC 121	H&L Civic Centre															█																																						
Visioning Event 1	H&L Civic Centre															█																																						
HMNB Clyde Events	HMNB Clyde																	█																																				
Visioning Event 2	Churchill Community Hall																			█																																		
Grey Matters 121																					█																																	
Officers Meeting	Parish Church Hall																																																					
Visioning Event 3	Parish Church Hall																																																					
Stakeholder Meeting																																																						
Community Event	H&L Civic Centre																																																					
Concluding Workshop																																																						

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## Helensburgh and Lomond Area Committee Workplan 2017-18

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
<b>21 June 2018</b>					
21 June 2018	Primary School Reports	Education Anne Paterson/ Wendy Brownlie	Annual report on Primary Schools in Helensburgh and Lomond		
21 June 2018	Property Updates	Ross McLaughlin, Property Development Manager	Regular updates		Progress on various property sales in Helensburgh and Lomond
21 June 2018	Helensburgh to Cardross Cycleway	Strategic Transportation Colin Young	Regular updates		Regular updates on progress with Helensburgh to Cardross Cycleway
21 June 2018	Helensburgh Waterfront Project	Regeneration Team Andrew Collins John Gordon	Regular updates		Regular updates to Area Committee on progress of Helensburgh Waterfront project
21 June 2018	Helensburgh Outdoor Museum – Design Panel	Mhairi Gardiner, EDI	Regular reports for recommendation and decision		
21 June 2018	Police Scotland	Allan Kirk, Local Inspector	Annual Update		

## Helensburgh and Lomond Area Committee Workplan 2017-18

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
21 June 2018	Faslane Navy Base and the Local Community	Commander J K Hayle, MA Royal Navy			
21 June 2018	Performance Review – Area Scorecard	Sonya Thomas	Regular updates		
21 June 2018	Homelessness in Argyll & Bute	Douglas Whyte, Team Leader – West			
21 June 2018	Arrochar – Focus of Work	Mhairi Gardiner, Economic Development			
21 June 2018	Maritime Change – Scottish Enterprise Economic Opportunity	Mhairi Gardiner, Economic Development			
21 June 2018	Making Places – Helensburgh	Mhairi Gardiner, Economic Development			
21 June 2018	Festive Lighting Funding Request and Update	Mark Calder, Roads and Amenity Services			
21 June 2018	Appointment of Outside Organisations	Shona Barton, Governance and Law			
21 June 2018	Twinning Association	Shona Barton, Governance and Law			

## Helensburgh and Lomond Area Committee Workplan 2017-18

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
<b>Future Items</b>					
December AC	Secondary School Report	Education Anne Paterson/ Wendy Brownlie	Annual report on Hermitage Academy		
	Hermitage Academy – Curriculum Review	Education Anne Paterson/ Louise Connor	Update on progress		
	Helensburgh Shopfronts	Economic Development Andrew Collins	Update report		
	H & L Economic Development Action Plan (EDAP)	Economic Development Ishabel Bremner	Regular updates and annual refresh of Plan		Annual update on progress of EDAP (Timetable of reporting to be agreed)

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